

**MANOHARI DEVI KANOI GIRLS' COLLEGE**  
**K. C. GOGOI PATH, DIBRUGARH**  
**ESTD. 1963**

## **PROSPECTUS 2024-25**



**Affiliated to Dibrugarh University**  
**Approved under 2(f) & 12(b) by University Grants Commission(UGC)**  
**NAAC ACCREDITED COLLEGE**  
**TELE-FAX: 0373-2322602, EMAIL ID:**  
**[mdkgcollege@gmail.com](mailto:mdkgcollege@gmail.com)**  
**LOG ON: [www.mdkgc.online](http://www.mdkgc.online)**

## মহাবিদ্যালয় সংগীত

জয়তু মনোহাৰী দীপ্যমানা

আজি উছৰ মধুলগন  
তোমাৰ ই গৰিমা  
এই যে মিলনক্ষণ  
মহা পয়োভৰা

পূৰ্ব ভাৰতীৰ তুমি স্ব-অধিষ্ঠিতা  
বিদ্যামন্দিৰ তুমি জ্যোতি স্বৰূপা  
জ্ঞানদায়িনী তুমি সংস্কৃত বিজিতা  
জ্ঞানমালিনী আমি মালিনীছন্দা

তোমাৰ আশিসে আমি নৱঅৰুণা  
পোহৰ সাধিনী আমি তুমিয়েই প্ৰেৰণা

জয়তু মনোহাৰী দীপ্যমানা

গীতিকাৰ : ড° গায়ত্ৰীদেৱী গোস্বামী  
সুৰ: তপন বৰদলৈ

## Principal's Message



**Dear students,**

**The college authority along with the faculty members and office staff of Manohari Devi Kanoi Girls' College welcome you all to this premier women's institution which has completed sixty years of glorious service to the nation. Students are our progeny and all round development of our progeny is our motto. Our commitment is to provide you with the best of the best possible for your overall development as students as well as goodcitizens of this nation.**

**We have been continuously utilizing our time and energy to provide you with suitable infrastructure and amenities for a conducive academicenvironment. I hope your sincere efforts and aspirations will lead you to your desired goals.**

**With best wishes,**

**Dr. Nibedita Phukan**

**Principal**

<b>CONTENTS</b>	<b>Page No.</b>
• General Guidelines	4
• Important Points	5
• Compulsory	6
• Courses under NEP in the College	7
• Instructions for Enrollment in Major Subjects	11
• Vision, Mission & Objectives of the College	12
• Profile of the College	15
• NAAC Accreditation	16
• NIRF	17
• UNNAT BHARAT ABHIYAN	17
• AIDS Aware College	17
• Infrastructure & Facilities	18
• Student Support Services	26
• Cells & Committees	29
• New Initiatives	35
• Admission Procedure	37
• General Rules & Internal Examination	39
• Departments & Teachers	41
• Non-Teaching & Library Staff	44
• Result of the Last Academic Session	45
• Fee Structure	47
• Principals of MDKG College	50
• Anti Ragging Form	51



## GENERAL GUIDELINES

- ❖ Candidates are advised to read the prospectus carefully before filling the application form for admission to the course of studies in MDKG College.
- ❖ All the columns of Admission Form are mandatory.
- ❖ There is no provision of nomination seat by any authority unless otherwise authorized by the college authority.
- ❖ MDKG College reserves the right to make any change / modification in the provisions made in this prospectus and the same shall be duly notified in the college website. The candidates shall not be informed of any such changes individually.
- ❖ No candidate shall be entitled to claim admission as a matter of right.
- ❖ Application for Admission must be filled up ONLINE by clicking on the link of Admission available in the website.

# IMPORTANT POINTS

**ALL COMMUNICATION WILL BE DONE THROUGH THE REGISTERED MOBILE NO. & E-MAILID. NO OTHER FORM OF COMMUNICATION WILL BE ENTERTAINED.**

**Before filling up the ONLINE FORM in SAMARTH PORTAL, ensure that the following documents are with you:**

1. One photograph of the candidate in JPEG format
2. Scanned copy of signature of the candidate in JPEG format
3. Scanned copy of MARKSHEET of the last exam passed in JPEG/PDF format
4. Active and valid mobile number of the candidate
5. Active and valid E-MAIL ID of the candidate
6. Credit/Debit Card for payment
7. Caste Certificate if applicable in JPEG/PDF format
8. **Income certificate** of the Guardian if applicable in JPEG/PDF format and the photograph of tree plantation (for those students seeking free admission)

## COMPULSORY

1. Take the printout copy of the admission form after having successfully filled it up and bring the same on the day of admission if selected.
2. It is mandatory to submit the self attested documents along with the admission form on the day of admission if selected.
3. Bring all original documents for verification on the day of admission if selected.
4. If applied and selected in Reservation quota, it is mandatory to submit the relevant documents on the day of admission.
5. Candidates seeking admission under *Free Admission Quota as per State Govt. Circular* must submit a Declaration (**copy available in the college website**) in hard copy at the college on the day of admission if selected. There must be signature of the candidate, her father and her mother on the Declaration Form.
6. Application for major in one subject does not mean allotment. Major allotment will be done by the

HEAD of the concerned department on the day of admission.



## *BACHELOR'S DEGREE*

- Under the National Education Policy, 2020, changes have been made in the previous CBCS system. Accordingly, the college from last year has offered only bachelor's degree courses in Arts and Science. The following is the broad course structure for both Arts and Science under NEP, 2020:

Sl. No.	Category of the course	Course
1	<b>Major Discipline</b>	Major discipline(Core)
2	<b>Minor Discipline:</b>	Minor discipline
3	<b>Multi- Disciplinary Generic Elective</b>	Multi- Disciplinary Generic Elective in Natural Sciences/ Social Sciences/ Humanities
4	<b>Ability Enhancement Courses</b>	Language (MIL/Regional Language), Language and Communication Skills (English), Mathematical and Computational Thinking and Analysis
5	<b>Value Added Course</b>	Health and Wellness, Yoga, Environmental Education/Science, Digital and Technological Solutions/Digital Fluency, Understanding India
6	<b>Skill Enhancement courses</b>	
7	Community engagement (NSS/Adult Education/Student mentoring/NGO/Govt. institutions, etc.)	

8	Field based learning/project	
9	Internship	

**BACHELOR OF ARTS MAJOR PROGRAMME UNDER  
NEP, 2020**

***STUDENTS SECURING 60% AND ABOVE IN THE  
LAST EXAM WILL GET DIRECT ADMISSION  
BEFORE PUBLISHING OF MERIT LIST***

Refer to Dibrugarh University Website link for details of syllabus and regulations:

<https://dibru.ac.in/four-year-under-graduate-programmes-fyugp-as-per-nep-2020/>

The following subjects can be offered as Core Subjects (C) for Major

MAJOR (With no of Seats) Select Any One (1)			
Assamese: 80	<b>Community Science : 50</b>	<b>Economics: 50</b>	<b>Education : 50</b>
English : 80	<b>Geography: 50</b>	<b>History: 50</b>	<b>Mathematics: 40</b>
Philosophy: 50	<b>Political Science: 80</b>	<b>Sanskrit : 40</b>	<b>Sociology: 80</b>

**Note: For Geography Core Students should have Geography in HS Level**

**First semester students have to opt from the following courses:**

**Ability Enhancement Course (AEC – Language (MIL/Regional Language): Assamese/Bengali/Hindi**

**Minor: Student can select any one of the following subjects (Students will be selected based on Departmental Capacity)**

**Assamese/Bengali/Economics/Education/English/Geography/Hindi/  
History/ Home Science/Mathematics/Philosophy/Political  
Science/Sanskrit/Sociology**

**Multi- Disciplinary Generic Elective Course: Student can select any one of the following subjects (Students will be selected based on Departmental Capacity):**

**Physics/ Chemistry/Botany/ Zoology/ Statistics/ Computer Science/  
Assamese/ Bengali/ Community Science/  
Economics//Education/English/Geography/ Hindi/History/  
Philosophy/Political Science/Sanskrit/Sociology**

**Value Added Course (VAC) – 1: Understanding India**

**Value Added Course (VAC) – 2: Health and Wellness**

**Skill Enhancement Course (SEC): The College will offer a basket of courses**

***BACHELOR OF SCIENCE MAJOR PROGRAMME  
UNDER NEP, 2020***

**The following subjects can be offered as Core Subjects (C) for Major  
Physics, Chemistry, Mathematics, Botany, Zoology (Community  
Science & Mathematics core can be applied for in both Science and Arts)**

**First semester students have to opt from the following courses:**

**Ability Enhancement Course (AEC – Language (MIL/Regional Language):  
Assamese/Bengali/Hindi**

**Minor: Student can select any one of the following subjects (Students will  
be selected based on Departmental Capacity)**

**Physics/Chemistry/Botany/Mathematics/Zoology/Statistics/Co  
mputer Science**



**Multi- Disciplinary Generic Elective Course: Student can select any one of the following subjects (Students will be selected based on Departmental Capacity):**

**Assamese/ Bengali/ Community Science/ Economics/ Education/ English/ Geography/Hindi/History/Mathematics/Philosophy/ Political Science/ Sanskrit/ Sociology**

**Value Added Course (VAC) – 1: Understanding India**

**Value Added Course (VAC) – 2: Health and Wellness**

**Skill Enhancement Course (SEC): The College will offer a basket of courses**

**A degree student may simultaneously take up any Add-on Certificate course (approved by Dibrugarh University) from among the following list:**

<b>Title of the Add-on-Course</b>	<b>Duration</b>	<b>Department</b>
<b>Introduction to Goods &amp; Services Tax</b>	60 Hours	Economics
<b>Certificate Course on Recitation (Bengali &amp; Assamese)</b>	60 Hours	Bengali
<b>Vermicompost Technology</b>	60 Hours	Botany
<b>Basic Software application in Chemistry</b>	60 Hours	Chemistry
<b>Computer Application</b>	60 Hours	Computer Science
<b>Photoshop and Animations</b>	60 Hours	Computer Science
<b>Pedagogy in Teaching and Learning</b>	60 Hours	Education
<b>Certificate Course in Functional English</b>	60 Hours	English
<b>Fundamentals of Rural Development</b>	60 Hours	Geography
<b>Basics of Tourism Management</b>	60 Hours	History
<b>Health and Wellness (T)</b>	40 Hours	Home Science
<b>Health and Wellness (P)</b>	20 Hours	Home Science
<b>Digital and Information Literacy</b>	60 Hours	MDKG College Library
<b>Applied Yoga for Holistic Health</b>	60 Hours	Philosophy & Sanskrit
<b>LATEX for beginners</b>	60 Hours	Physics
<b>Human Rights and Duties</b>	60 Hours	Political Science

**Gender and Culture**

60 Hours

Sociology

**Upcoming add-on courses include courses in modeling, grooming and make-up, driving course, and drama and performance.**

## **INSTRUCTIONS FOR ENROLLMENT IN MAJOR SUBJECTS**

1. Students with minimum 45% marks can apply.
2. Direct Admission for those securing 60% and above on first come first serve basis. Direct Admission Procedure will start just after declaration of higher secondary exam results.
3. A student seeking admission into the Bachelor of Arts (BA) or Bachelor of Science (B.Sc.) programme is allowed to choose a Major subject in any of the earlier mentioned subjects.
4. A Student may submit duly filled application form into a Major Course clearly mentioning her subjects.
5. Allotment of Major subjects is purely on merit basis; however the process of selection for Major subjects is different for different departments.

## • VISION, MISSION AND OBJECTIVES

### **Vision of the College**

The vision of the institution is to provide a conducive environment for teaching, learning, innovation and character building in order to facilitate the creation of an enlightened, just and habitable society.

### **Mission of the College**

- To instill in students pedagogic as well as social values
- To foster latent talents thus creating a congenial atmosphere for taking up future challenge
- To mould the students to understand the various roles of life assigned to them and be equal in the execution of these roles with perfection

### **Goals and Objectives of the College**

The major objectives of the institution formulated as per Vision & Mission statements are to overcome its weaknesses and avail the opportunities.

### **To sustain the qualitative academic and administrative standard in the college**

The qualitative standard of the academic environment will be sustained by encouraging the faculty members to participate in different faculty development programmes, teachers' training programmes, developing and upgrading the art of teaching. The college will organize different training programmes to enhance the pedagogy as and when needed and

demanded by the teachers. The administrative standard will be maintained by providing training programmes to non-teaching staffs on college management software, computer skills, and transparent work culture as and when needed.

### **To provide education without any discrimination**

Discrimination under any ground is strictly prohibited as per the provision of Indian Constitution. The college will never bear any such discriminatory behavior to the students on the grounds of race, culture, language, ethnicity, religion, region or any other areas. Rather it will work for promoting the students of underprivileged groups through UGC remedial coaching entry in service to SC, ST, OBC and Minority Students, setting up equal opportunity cell etc.

### **To enhance and upgrade research activity among the teachers**

For this purpose, the College has constituted a Research Committee which performs functions to promote research activities among the teachers. The college encourages its faculties to participate in national and international seminars, conferences and workshops. The teachers are encouraged to involve in research projects. They are inspired to be the members of subject related organizations. They are asked to organize seminars, conferences, workshops etc. Training programme on preparation and presentation of research proposals, writing of research papers, book/article review etc. are organized on a regular basis.

### **To initiate skilled based and vocational and professional courses in order to address unemployment**

Introduction of vocational and professional courses is the need of the hour. In order to minimize the magnitude of unemployment, the college has the responsibility to introduce some self-financing

courses on those areas which help the students to get either employment or to grow as entrepreneurs. NGO management course, Event Management Course, Plastic Designing, Fashion Technology etc. are some of them. The college will make its best efforts in industry institution alliance; write proposals to state government, UGC and other authorities for tie ups and grants.

### **To facilitate PG Courses**

The College will work to introduce PG Course. In this respect, the department of Assamese has already introduced the PG Course from the last academic year *i.e.* 2022-23. The College will do the needful and write to the University and the government to permit the introduction of PG Course in other departments too. In this respect, there is a prospect of English department opening PG course in the next academic session *i.e.* 2025-26.

### **To enhance employment opportunity**

The college will work at its utmost level to create employability for the students. For this purpose, the career counselling and placement cell and the equal opportunity cell will be strengthened. College will work to create an industry-institution alliance in order to facilitate campus recruitment system. It will undergo collaboration with different bodies to organize training programmes, career counselling on different competitive examinations, bank examination, SSC examination, UPSC & APSC examination and other such examinations.



## ● PROFILE OF MDK GIRLS' COLLEGE

The town of Dibrugarh has a glorious background in the history of women's education in N. E. India. It was in Dibrugarh that the first Girls' High School was established in Assam in the year 1885, which is now known as Dibrugarh Govt. Girls' Higher Secondary and multi-purpose school. Before the establishment of this school, girls had to go outside Assam to complete High School with the help of scholarships granted by the State Government. In 1945, with the establishment of the Dibrugarh College (renamed as D. H. S. K. College), higher education was brought within easy reach of the local people and many girl students were enrolled. Gradually, the number of girl students increased manifold so that the idea of a separate college for women was mooted. Soon the idea was translated into action and classes were held in the morning at the Kanoi College premises. Meanwhile, with the collective efforts of many devoted experts having long academic experience in the field of education notably L. P. Dutta and G. C. Sharma, Hanumanbox Kanoi agreed to construct the building in memory of his wife Manohari Devi Kanoi after whom the college has been named. The state education minister helped in the acquisition of government land.

The college started functioning in July 1963 under the principalship of Dr. Jogiraj Basu, noted Oriental scholar. Starting with the total strength of 270, the college now has an enrolment of approximately 1800 students. The increasing demand for seats in the college has made it difficult for the management of the College to accommodate all applicants seeking admission. To cater to the needs of the students, self-financing undergraduate science stream was initiated by the college in the year 2016



in a separate campus at Khalihamari. M.D.K. Girls' College is affiliated to Dibrugarh University and its Higher Secondary Course is recognized by Assam Higher Secondary Education Council, AHSEC.

The main campus of the college is located at Kadamoni and the second campus is located at Khalihamari. As the college campuses are located within the city the college is well connected by roads, railways & airways.

The college has qualified, committed, and devoted faculties prepared to take extra care of students. There are 20 departments teaching different subjects in the college. Apart from their academic duties, teachers are associated with several social, cultural, research and sporting activities enriching the corporate life inside and outside the college. Teachers are engaged in research works like Minor Research Projects sponsored by the UGC while a significant number of teachers have completed their Ph. D. degree from various universities.

Consistent good results, development of multi-purpose potential in the girls throughout the years have proved that MDKG College is an ideal Arts and Science college for women. It takes pride in the fact that it is the first women's college in the district and had done yeoman's service to the cause of women's education in Assam. College takes pride as a good number of students secure positions both in Higher Secondary and undergraduate levels. Besides academics, students excel in the sphere of sports and co-curricular activities, participating and winning at state and national level competitions. The college also has a number of cells and study circles to promote extracurricular activities.

### ● NAAC ACCREDITATION

The college was accredited with grade B++ in November, 2004 by NAAC. It is significant as it was the second women's college and one of the few colleges of Assam so far to be graded with B++ in the concerned year. The

institute had been reaccredited with Grade 'B' (CGPA: 2.9) by NAAC in the year 2011. The College has been accredited for the 3rd cycle and has been awarded Grade B (CGPA: 2.39) in 2018. The college is gearing up for 4th cycle of accreditation.



The Ministry of Human Resource Development (MHRD) Govt. of India has adopted the National Institutional Ranking Framework, which ranks the Best Colleges and Universities in India since 2015. For the year 2018 MHRD has selected MDK GIRLS' COLLEGE as one of the best colleges among the 200 best colleges in India. In this year only 6 colleges of Assam are selected and our college is placed in the Rank between 150 to 200. The college also participated in the year 2019. Dr. Rizia Begum Laskar is working as NIRF Coordinator in the college.

#### ● UNNAT BHARAT ABHIJA



MDKG College is also one, among 350 Colleges selected by Govt. of India for Unnat Bharat Abhiyan, the programme launched by Ministry of Human Resource Development. The Project deals with all round development of 5 nearby villages adopted by the college.

#### ● AIDS AWARE COLLEGE



The College conducted a series of Institutional Level Activities and Community Level Activities under University Talks Aids (UTA) programme supported by the Ministry of Youth Affairs and Sports, Government of India and on successful completion of the programme it was declared as an AIDS Aware College in the year 2004.

## ● INFRASTRUCTURE & FACILITIES

### 1. LIBRARY

The college has a well-stocked computerized library with a wide variety of books, text books, reference materials, magazines, newspapers, maps etc. Various national and international journals are available to meet the needs of the students. Photocopying (Xerox) facility is also made available at a



nominal rate. Moreover, there are highly dedicated staffs for support. Most importantly, the library can be used throughout the

week during college hours. Computer and internet facilities are also made available. The library is also equipped with Broad Band Internet Services with five computers to provide uninterrupted information technology. The number of collected resources in the library are: Books-32724; Subscribed Journals, Magazines & Newspaper-24; Maps-10; CD & DVD-50; Back Volume Journal-500; Book Bank- 1300; Computer-09; and Photocopying Machine-1. In addition to these, the library has some distinct collections on the North-East, Women Studies, Gandhian Studies, Performing Arts and MDKG Corner. Moreover, there are two other collections in the memory of late Dr. Vaijyanta Kumar Dutta and late Dr. Swagata Dowerah Bhuyan. The college provides services like Book Circulation, Reservation of Books, Reading facilities for Books, Journals and Newspaper, Overnight and On

Site Issue Facility, Reference Services, Reprography Service, Online Public Access Catalogue, Newspaper Clipping Service, Internet Access Facility, Book Bank Facility and Orientation Programme. Library has automated its various services using the software SOUL 2.0 received from INFLIBNET. Cataloguing and circulation services are fully automated. OPAC facility is available to search the library's holding. The system of Bar Coding of books is also available. All the computers are interlinked with Wi Fi connectivity. The college has a separate library for Science students located in the 2nd campus of the college. Library has established a digital library (Institutional Repository) using DSPACE digital Library Software.

## **2. CLASS ROOMS**

Full attention has been given to create a healthy environment for study by having spacious, clean, and airy classrooms. In addition, some of the classrooms are equipped with LCD power point projectors.



## **3. SMART CLASS ROOM**

The college has recently installed three smart classrooms (two in new building) to cater to the growing needs of teaching & learning pedagogy. Proper attention has been paid to use the ICT in the teaching process. The rooms are equipped with Computers, PowerPoint Projector, digital board, lectern, and seating facilities.



#### 4. GIRLS' COMMON ROOM

A common room for girls has been provided in each of the campuses for relaxation and recreation of students during off periods. Various indoor games like carom, Ludo, Table Tennis etc. are also provided.



#### 5. LABS

The college has well equipped laboratories in the departments of Geography, Home Science, and Education. The college has one language lab and one computer lab in the 1st campus and one ICT lab in the 2nd campus. In the Science block, modern laboratories for Botany, Chemistry, Computer Science, Physics and Zoology have been set up. The college campus is connected with Wi Fi services.



#### 6. HOSTEL

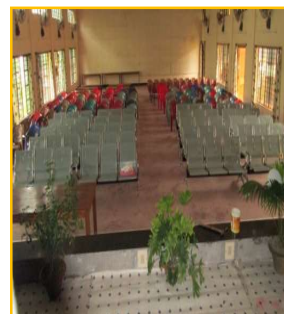
The College has two hostels at present for the students. One is at Graham Bazar and another one is attached to the 2nd campus of the college. For admission to the hostel, a candidate should apply formally in the prescribed form made available with the prospectus. Seat allotment is made strictly on the basis of merit and availability of seats. Statutory reservation is also applicable in case of allotment of hostel seats. Hostel is governed by the hostel rules. Every possible care is taken to maintain discipline and punctuality and check irregularities and unbecoming affairs in the hostel.



Violating of hostel rules in any manner shall be liable to punishment which may even lead to expulsion from hostel and college as well. Banani Das is the hostel superintendent.

## 7. AUDITORIUM & CONFERENCE ROOM

The college has a modern and spacious auditorium with multimedia facility for all kinds of cultural and academic functions. Sound proofing, installation of ceiling fan, LCD Power point projector, adjuster fan etc. facilities are available in the auditorium hall. At the 2nd campus, the college has an ultra-modern conference room with all types of facilities.



## 8. GYMNASIUM

The college has a modern gymnasium for the use of students furnished with modern fitness equipment. It helps the students to maintain their physical fitness.



## 9. UGC NETWORKING RESOURCE CENTRE

The College has established this centre with a financial grant from the U.G.C. to provide continuous Internet Surfing facility to the teachers and students at a nominal rate.

## 10. COLLEGE CANTEEN

The College has two well equipped canteens for students, teachers, and other employees where healthy and non-spicy food is provided. It is a pleasant hangout for





interaction among all the members of the college.

### **11. EXCURSION & FIELD STUDY TOUR**

Field Study Tours are organized by some departments as part of their curriculum. Apart from this, many departments have also organized department level picnics and visits. The students of the college also go for excursions to different places of the country regularly.

### **12. ORIENTATION OF NEW STUDENTS**

Orientation programme is organized for H.S. and Degree freshers at the beginning of the academic session in which the students are made familiar with the different aspects of the college like college layout, rules and regulations, plans and programmes, co-curricular activities etc. The students' union also is given an orientation by the lecturers and administrative authority to carry out their work in a disciplined manner. Moreover, similar kind of orientation is given to the new comers at library where they are made familiar with the library rules, book circulation, regulations, library facilities, resources and services etc..

### **13. WALL MAGAZINE AND COLLEGE MAGAZINE**

Most of the departments publish wall magazines to offer opportunities for the development of the creative talent of the students. A college magazine is also released annually edited by the college magazine secretary and guided by the members of the magazine committee. This magazine basically emphasizes on literary flair & designing graphics of students in Assamese, Bengali, Hindi, and English languages. Gender Sensitization & Sexual Harassment Complaint Cell also publishes a wall magazine titled Uddipana annually.

### **14. SPORTS FACILITIES**

Some indoor game facilities like Table Tennis, Badminton etc. are provided. Sometimes coaching by a recognized coach is arranged. Students excelling in Inter-college tournaments and other sporting events are felicitated in the last day of the week long cultural bonanza held in the college.

### **15. PHOTOCOPYING FACILITY**

For the greater interests of the students and teachers and other staff of the institute, photocopying facility is made available in the central library of the college at a nominal rate. This facility is also offered to the external visitors of the library.

### **16. ELECTRICITY AND POWER BACKUP**

The electricity connection is available at the college campus. Recently the institute has installed one 100 KW transformer at its first campus and another 200 KW transformer in the 2nd campus. For the non-disruption of 24 hours



electricity supply at campus, the college has also installed three generators.

### **17. WATER SUPPLY**

Twenty-four hours of safe drinking water supply is made available in the college premises by installing water coolers, KENT PERK Mineral RO Water Purifiers and Aqua guards.

### **18. PUBLICATION**

Department of Sanskrit, of the college publishes an annual journal titled, Pracya (ISSN 2278-1064). The journal is listed in UGC Care list Group D. The Cell for Women's Studies and Development also publishes an ISSN

journal named Embark biennially. A few departments also publish journals on their subject periodically.

### 19. CASHLESS TRANSACTION (CT)

As Government of India is taking utmost care for less cash transactions with an aim to bring transparency in financial activities, MDKG College is also stepping forward to embrace this initiative.

For this purpose, swipe machines have been installed and all cash windows have been closed. All kinds of fees have been paid either through point of sale (swipe machine) or net



banking or students can log on to the college website for any kind of payment. A mobile app has also been designed for this purpose which is available at the college website.

### 20. VIRTUAL COMMUNICATION (VC)

MDKG College gives preference to virtual communication than conventional modes. Any kind of communication with the students has been made through SMS, teachers and non-teaching staffs are communicated either



through SMS or through e-mail. For this purpose, a database has been prepared and maintained. Therefore, it is very strongly recommended that while filling up the ONLINE admission form, utmost care should be given for entering correct mobile number and valid & active email ID. Any kind of change in mobile number or email id should be communicated to the office immediately for updating the database. All candidates are advised not to upload other's email id and mobile number but rather they should open an email account on any one of the virtual platforms.

### 21. ONLINE ADMISSION

Like the preceding academic years, MDKG College goes with a fully automated online admission procedure this year. Interested candidates can log on the college website (<https://www.mdkgc.online/>), read the prospectus very carefully and then fill up the ONLINE admission form in **SAMARTH PORTAL** with accurate data and information and then upload the prescribed documents either in PDF or JPEG format. Date of admission will be notified on the college website in the NOTICE panel.

## 22. FEED BACK

The college is always working for quality enhancement and improvement. For this purpose the IQAC regularly collects feedback from students and guardians. To work more excellently in this regard, the IQAC has initiated to collect feedback from the teachers, non-teaching staffs and alumni. Feedback from the teaching and non-teaching staffs is collected manually while alumni can submit their feedback either through email or manually. The email id is [iqacmdkg@gmail.com](mailto:iqacmdkg@gmail.com).



## 23. COUNSELING TO THE SLOW LEARNERS (CSL)

Continuous and comprehensive evaluation is an integral part of the semester system. Although the teachers of this institute dedicatedly take utmost care for the students but yet the institute has identified some cases of slow learning.



## 24. MENTORING PROCESS

The College has started a process of Mentoring for students. Students of each semester are divided into groups and assigned to a particular teacher who acts as a Mentor for the students.



Students are the real assets of any educational institution. MDKG College is always trying its best for the overall development of the students. For this purpose, the institute in general and different cell and committees in particular has organized multi-dimensional programmes, events and sessions. Apart from these, the college is presently offering support to the students in different ways.

### **1. STUDENTS' UNION**

Every year a students' union is formed as per their constitution to promote welfare of the students and to look after the matters related to the interest of the student community. The Students' Union is an organization recognized by the college authority. The office bearers of the union are elected annually by students. The seven day annual sports and cultural bonanza (college week) is held under the auspices of the students union. However, secretaries and the union body will function under the guidance of the teachers and the college authority.

### **2. STUDENTS' AID FUND**

The college has a Students' Aid Fund to provide financial assistance to the needy students in some special cases. A committee, after making due investigation, confirms the genuineness of the applicant and make necessary arrangement for release of a certain amount depending on the availability of funds. The students securing positions in Council and University examinations are also felicitated with books etc. annually with the help of this fund.

### **3. BEST TEACHER AWARD**

The college has constituted a best teacher award based on feedback received from students and the teacher's response to the feedback for

further enhancement in the teaching-learning process. This award has been constituted from the academic year 2022-23. For the last two years, this award was won by Dr. Moutusi Bagchi, Associate Professor and HoD, Department of Geography.

#### **4. BEST DEPARTMENT AWARD**

The college has constituted a best department award based on academic and co-curricular activities since the academic year. Last year, the best department in academics was awarded to Economics, the best department in co-curricular activities was awarded to Sociology, and the best department in overall category was Sociology.

#### **5. BEST GRADUATE AWARD**

Every year the Best Graduate of the college is judged on the basis of the performance in the BA Final Examination and is awarded by the College authority.

#### **6. BEST ATHLETE CASH AWARD**

In order to promote sports in general and athletics in particular, the Alumni Association of MDKG College confers every year the *MDKG College Alumni Association Best Athlete Cash Award* to the Best Athlete selected in the Annual College Week.

#### **7. PHANIDHAR MAJUMDER MEMORIAL AWARD IN BORGEET**

This award is sponsored by Dr. Rupali Majumder (member of Alumni Association, MDKG College) consisting of Rupees Two Thousand Five Hundred Cash Award and a certificate to the





winner in Borgeet Competition in the College Week, under the aegis of MDKG College Alumni Association. This award is conferred in the memory of her late father.

#### **8. DR. J.N. BARUAH MEMORIAL ENDOWMENT AWARD**

The family members of Late Dr. J.N. Baruah, a renowned scientist and the former Director of Regional Research Laboratory (presently North East Institute of Science and Technology), Jorhat, have sponsored the Best Science Graduate Award of M. D. K. Girls' College with a cash prize of Rs. 5000/- (Rupees Five Thousand only) and a Certificate of Appreciation. Last year, it was awarded to Ankita Baruah.

#### **9. KASTURI DASTIDAR MEMORIAL AWARD**

The family members of Late Kasturi Dastidar, an alumna of M.D.K.G. College, have sponsored memorial prize money and certificate for the student securing highest marks in Economics in graduation. Last year, it was awarded to Tarali Gogoi.

#### **10. D.K. SARKAR MEMORIAL AWARD**

Polly Sarkar, founder teacher of the Department of Zoology, M.D.K.G. College and currently serving as Assistant Professor in the Department of Zoology, D.H.S.K. College has sponsored the D.K. Sarkar Memorial Award to be awarded to the topper in B.Sc. Zoology department of M. D. K. Girls' College with a cash prize of Rs. 5000/- (Rupees Five Thousand only).

#### **11. SPORTS AWARD**

In the memory of Late Sitaram Kurmi, a former employee of MDKG College, his son Jag Narayan Prasad has given a Sports Award to the

Winner and Runners Up of the Badminton Games held during the Annual College Week with Cash Prize and a Certificate of Appreciation.

## 12. SCHOLARSHIP

A good number of scholarships are awarded by the Government to students belonging to OBC/MOBC/ST/SC/ Ex-tea garden labourer, minority communities. Besides, National merit and State merit scholarships are also awarded to meritorious students. They have to apply for it and the college does the formalities. The college also awards meritorious students who secure positions in the H.S. and Degree Examination. Ishan Uday Scholarship is being awarded by the UGC to meritorious student with Rs. 5,400/- month.

## ● CELLS & COMMITTEES

### 1. INTERNAL QUALITY ASSURANCE CELL <sup>IQAC</sup>

As mentioned by the UGC in its XII plan guidelines, maintaining the momentum of quality consciousness is crucial in colleges. IQAC, in fact, is conceived as a mechanism to build and ensure a culture of quality at the institutional level. The IQAC is meant for planning, guiding, and monitoring Quality Assurance (QA) and Quality Enhancement (QE) activities of the colleges. The college has also established an Internal Quality Assurance Cell and Dr. Utpal Sut is the co-ordinator of this cell.

### 2. RASHTRIYA UCHCHATAR SHIKSHA ABHIYAN (RUSA)

Rashtriya Uchchatar Shiksha Abhiyan is a Centrally Sponsored Scheme (CSS) which was launched in 2013. It aims to provide strategic funding to the eligible state higher educational institutions. MDKG College was one of the colleges of the state selected in 1st phase by the State Government for providing financial assistance for renovation and up-gradation of

infrastructure. The institute has constituted the RUSA unit and Mr. Suresh Bhattacharyya is presently working as Institutional Coordinator of RUSA.

### 3. CAREER COUNSELING CELL (CCC)

Career means a lot to the students of higher educational institutions. The college has opened the Career Counseling Cell to provide with a starting point and take the students step by step through the process of choosing of career and plan of action. Students are advised to keep contact with Dr. Mitali Sonowal, Coordinator, CCC for any information and assistance.

The Career Counseling Cell of the college is rendering the training and consultancy programme on some of the job prospects areas in self sustainable mode. Initially, competitive examinations and Banking sectors are included. It is worth mentioning that the first batch of AoC has been very successfully completed.

The college has also a Psychological Committee to support the students in maintain of their mental health and well being.

### 4. NATIONAL CADET CORPS (NCC)

Students can opt for NCC during their course of study at the college. NCC training makes them disciplined and devoted citizens. The organization works towards nation building, national integration, developing self-confidence, and standardizing human qualities of a cadet. By joining NCC, one can appear in 'B' & 'C' certificate examination. Since the year of its inception, the NCC unit of the college has been displayed praise-worthy and exemplary achievements by actively participating in different programmes like Republic Day Parade in New Delhi and other events of sports. Anwasha Saikia is the CTO of the NCC unit of College.



## 5. NATIONAL SERVICE SCHEME (NSS)



NSS is an organization that helps the students to develop their personalities and to broaden their outlook through mass contact and community service. The NSS wing of this college was opened in 1996 and it has been actively functioning and participating in various health camps and representing Dibrugarh University in the month long Republic Day Parade camp held in New Delhi. It has also taken part in a number of National Integration Camps in different places of India. Students are expected to render service to their society by becoming a volunteer of this organization. Interested students may contact Dr. Mitali Sonowal, Programme Officer of NSS.

## 6. LITERARY SOCIETIES & CIRCLES

(i) English Literary Society under the auspices of the English department organizes play-reading sessions, poetry and short-story writing competition, elocutions, debates, talks etc. (ii) Assamese Literary Society under the department of Assamese organizes similar programmes mentioned above. Educational tour to interior places around the town to interact with various ethnic groups and also to study their culture is also within its programme.

**7. LITERARY AND DEBATING SOCIETY:** The College has literary and debating society to develop and enhance the speaking and communicative abilities of the students. The society provides opportunities for students to practice and polish their communication skill. The society also is also making effort to sharpen the debating skills of the students. Dr. Rizia Begum Laskar is the coordinator of this society.

## 8. ALUMNI ASSOCIATION (AA)

The Alumni Association keeps contact with past students to build up a network among the present and ex-students. It organizes various exhibitions and cultural programmes among past pupils. The Association works with an aim to contribute to the development of the college and also to provide a platform for interacting with the past and present students. A student passing B.A. examination has to enroll her name in the association and thus becomes a life member of the association. For registration a link has been made available in the college website (<http://www.mdkgcollege.edu.in/alumni.aspx>). The Association is registered under the societies Registration Act-XXI of 1860 (Reg No. RS/DIB/255/G/12 of 2022-2023).

### **9. CELL FOR WOMEN STUDIES AND DEVELOPMENT (CWSD)**

To know the position of women all over the world and understand their problems is the aim of this centre. There is a selected committee and the members keep contact with the other organizations and bodies which is governed as per the rules of U.G.C. Dr. Mitali Sonowal and Dr. Punya Prova Baruah are in charge as joint coordinators of the cell.

### **10. RESEARCH COMMITTEE**

As per UGC guidelines, a Research Committee has been constituted in the institute with the aims of conducting basic research in the field of social sciences and humanities, publishing books, conference proceedings, research reports and other scholarly works duly sanctioned by the RC, initiating and encouraging the scholars, academicians, faculty members or any others, permitted by the RC for scientific research or basic research and organizing seminars, conferences, symposiums, talks etc.



Dr. Rizia Begum Laskar is the coordinator of research committee of MDKG College.

### **11. GENDER SENSITIZATION & SEXUAL HARASSMENT OF WOMEN AT WORKPLACE (PREVENTION, PROHIBITION AND REDRESSAL) ACT 2013 CELL**

As per UGC guidelines and government instructions, Gender Sensitization & Sexual Harassment of Women at Workplace



(Prevention, Prohibition and Redressal) Act 2013 Cell has been formed in the institute with an aim to create awareness against gender discrimination and work towards gender equality and justice. Dipanwita Bora is the coordinator of this cell.

### **12. ANTI RAGGING COMMITTEE & SQUAD (ARCS)**

Ragging is strictly prohibited within the college campus. To ensure a ragging free campus, a monitoring committee has been constituted by the college. Utpal Gogoi is the Co-ordinator of this squad.

**Ragging is a CRIME**



### **13. GRIEVANCE REDRESSAL CELL:**

Grievance Redressal cell is formed in the college to address and solve the grievances of the students regarding regularity of classes, library facilities, internet facilities, accommodation of hostel, canteen facilities and any other related issues. The members of this cell also pay heed to the tranquility of academic environment through online class during covid-19 pandemic. Anwasha Saikia is the co-ordinator of this cell.

### **14. OBC/MOBC/SC/ST/MINORITY CELL**

As per UGC guidelines, a cell namely OBC/MOBC/SC/ST/Minority Cell has been constituted by the college with an aim to provide all kinds of

assistance to the students belonging to these communities. Presently, Puspa Gaonkhowa, Assistant Professor of Department of Sanskrit is the coordinator of this cell.

### **15. HEALTH AND SANITATION CLUB (HSC)**

As per the guidelines of Dibrugarh University, a Health and Sanitation Club has been constituted with the aim to create mass awareness on cleanliness, health and sanitation. As a consequence of the activities and programmes initiated by this club, Dibrugarh District Administration had declared a Gaon Panchayat namely Phukanarkhat as Open Defecation Free (ODF) GP in the district in the month of March, 2017. Presently, Dr. Ashwini Machey is the College Nodal Officer of this club.

### **16. ACTA MDKG COLLEGE TEACHERS' UNIT**

Assam College Teachers' Association is an academic and intellectual organization of the state established in the year 1949. As per the spirit of the constitution of ACTA, MDKG College also formed its unit called MDKG College Teachers' Unit, ACTA which is affiliated to its parent body.

### **17. LIBRARY ADVISORY COMMITTEE (LAC)**

The college has two libraries, one at its old campus and another at new campus. To run the library smoothly and also to oversee all the aspects of the library, a Library Advisory Committee has been constituted. The librarian Jadavjyoti Saikia is the secretary of LAC.

### **18. BOOK CLUB (BC)**

Book Club was established under the initiative of the college librarian Jadavjyoti Saikia with an aim to create awareness on book reading among students and teaching communities of the college. The Club initiated a number of steps for achieving its goal by organizing analytical reviews of books, discussion on a specific book etc.



## 19. PARENT-TEACHER ASSOCIATION (PTA)



Parent-Teacher Association was established in the year 2014 with the objectives to create a linkage between Teacher, Parents and Students to work for physical and mental development of the student with the support of all others stakeholders. Dr. Indrani Sengupta is existing coordinator of PTA.

**20. CELL FOR INTELLECTUAL PROPERTY RIGHTS (IPR):** A cell for Intellectual Property Right (IPR) has been formed in MDKG College to look after the activities related to the intellectual property of the college and also to create awareness among faculty and students of the college. Anirban Sinha is the co-ordinator of the cell.

**21. SPORTS ACTIVITIES COMMITTEE:** This committee is formed to look after the sports activities of the students. Utpal Gogoi is the coordinator of this committee.

**22. ECO CLUB:** ECO club was started to make students aware about our environment and its preservation. Dr. Mitali Sonowal is working as the coordinator of this club.

**23. INTERNAL COMPLAINT COMMITTEE (ICC):** The institution adheres to the UGC directive of deterring Sexual Harassment and for this purpose there is a Internal Complaint Committee (ICC) in the college to prevent discrimination and Sexual Harassment against girls by promoting gender amity among students and employees. Dr. Moutusi Bagchi is the co-ordinator of the committee.

## ● NEW INITIATIVES

MDKG College is continuously working towards the up gradation and development of its academic environment, infrastructure, teaching-



learning pedagogy, communication system and overall composite mechanism. This year the following initiatives are undertaken for greater benefit of the institute.

### **1. COLLABORATION:**

- The College has signed a MoU with Akam Foundation in 2024 to provide gender counselling to students and also to collaborate with the children's library established in the adopted village.
- The College has signed a MoU with Computer Koushik Foundational Centre of Dibrugarh in 2022. The CEC is providing career counseling to the college students in the college premises from 2022 onwards in a cost-effective manner.
- The College has signed a MoU with Gratia Technology Private Limited, Guwahati in November, 2022 to provide IT support.
- A MoU was signed with District Industries & Commerce Centre, Dibrugarh in April, 2023 to provide students with entrepreneurship and business ideas.
- The Computer Science department has a MoU with Tinsukia College and Bengali department with DCB Girls' College for faculty exchange programme. The College also has a MoU with Gargaon College.

### **2. Adopted Village Project:**

College has adopted Nagakhelia Gaon on December, 2020 for socio-economic development support to the village. Utpal Gogoi has been working as the Chief Co-ordinator of this Project. Various programmes have been undertaken by Research, Innovations and Extension Cell, NSS, Women's Cell, PTA for development of the village including establishing a children's library in the village.

### **3. Sanchay aru Rindan Samabai Samiti Limited:**

A welfare society under the name and style of “Manohari Devi Kanoi Girls’ College Sanchay aru Rindan Samabai Samiti Limited” has been constituted in February, 2021 for welfare of the teaching and office-staff members of the College. Dr. Shekhar Chakraborty and Shekhar Purkayastha have been working as the secretary and the president of the Samabai Samiti Limited respectively.

### **4. Museum:**

A museum has been set up in the college premises on 5<sup>th</sup> July, 2021 on the day of 59<sup>th</sup> Foundation Day of the College to show care the collection of original materials associated with the college.

### **5. Vermicompost Project:**

College’s Vermicompost project has been set up in July, 2021 in the science block under the guidance of the department of Botany.

### **6. Library Activity**

Library has made an introductory video on new arrival of books in November, 2022 for publicity. MDKG College has initiated a live reading programme from MDKG College library from 1st February, 2023. It is a regular programme and will continue in all the weekdays at 12.30 pm, in front of the library. The Principal Dr Nibedita Phukan has brought the concept of live reading at the college premise to encourage the students to read books and to develop love for books and thus the programme come into existence as “Live Reading Session”.

### **7. Students’ Club**

**Since the last academic year student’s club with three main activities – literary, cultural, and sports – is being introduced. Students have to compulsorily choose one club. The fees for club activities is Rs. 50/- on a yearly basis.**

## ● ADMISSION PROCEDURE



Admission to college is strictly on merit. There is provision for reservation of seats for students belonging to Reserved Categories as per Govt. rules on submission of certificates from competent authority. Ten seats are reserved in HS course as donor's quota. A few seats allotted on special consideration to students with outstanding performances in the field of sports, culture, NSS and NCC. Seats have also been reserved for the disabled. A list of the provisionally selected candidates will be prepared by the admission committee after thorough scrutiny of the forms and documents. A copy of the provisionally selected list will be displayed on the notice board. On the date of admission, the candidates will have to appear before the interview committee. They will have to produce all original documents before the committee. Soon after the selection prescribed payment will have to be made by Debit/Credit Card/Net Banking. On the other hand, those who had exhibited their talent either at State Level or at District Level are given 75% and 50% concession on Admission Fees respectively. In case any seat remains vacant owing to cancellation or forfeiture of seat of a selected candidate, the same will be filled up from the candidates in the waiting list. However, seat for candidates from waiting list is not guaranteed.

### **Reservation of Seats**

#### **1. Statutory Reservation**

- (a) Schedule Caste 7% (b) Scheduled Tribes (Plains) 10% (c) Scheduled Tribes (Hills) 5% (d) OBC & MOBC 15%

#### **2. Other Reservation**

- (a) Physically Challenged 1%

(b) Donors =10 Seats (Applicable only in case of HS Admission)

(c) Extra Curricular activities

- i) NCC 1%
- ii) NSS 1%
- iii) Sports 3 Seats
- iv) Art & Culture 2 Seats
- v) Literacy 2 Seats
- vi) Transgender 2 Seats

### 3. Special Reservation

Adopted Village, Nagakhelia Gaon – 2 Seats.

#### **CANCELLATION OF SEATS**

- (i) A Candidate shall forfeit her seat if admission is not taken on the specific date.
- (ii) A Candidate can cancel her seat through the SAMARTH portal but proper intimation to the college authorities is necessary.
- (iii) A student shall also forfeit the seat if she fails to attend classes without valid ground and permission of the authority for consecutive 15 days from the commencement of the classes.
- (iv) The name of the students shall also be struck of the rolls if she is admitted to an equivalent course under any other college/institution affiliated to Dibrugarh University during the academic session in which she is admitted to.

#### **●GENERAL RULES& INTERNAL EXAMINATION**

**Attendance:** A student needs to attend minimum 80% of classes during an academic session failing to do so she may be penalized and not to be considered to sit at the examination.

**College Uniform:** Student shall have to wear White Churidar with Orange Border and Dopatta as College uniform. They can also wear white Saree or Mekhla Chadar with Orange Border. However informal dress is permitted to wear during college festivals.

**Identity Card and Badge:** Identity Card and Badge are to be collected from the Office at the time of admission. The students must carry identity card duly signed by the Principal and College Badge while coming to the college. They must produce I-Cards as and when required.

**Rules for maintaining discipline in campus:** Every possible care is taken to maintain discipline in the college. A students admitted to this college must abide by the rules and regulations laid down by the college authority. Violation of rules, irregular attendance, showing discourtesy to teacher, in any form, adopting unfair means in examinations will be treated as serious offence. Activities such as initiation of ragging which lower human dignity, use of vulgar language or resorting to violence in any form is strictly prohibited. Students found guilty of such activities will be suspended or expelled from college. Use of Mobile Phone inside the College Campus is strictly prohibited and the College Authority will not entertain any complain regarding loss of Mobiles or other valuables. Organizations recognized by the College authority can avail the facilities of the college premises. All notices desired to be

pasted or circulated will have to be countersigned by the Principal. A Disciplinary-Committee comprising of teachers looks after the maintenance of discipline in the Campus.

### **INTERNAL EXAMINATION**

Unit Test is held regularly. The college holds terminal and Test examinations. The department also hold regular weekly/fortnightly/monthly test. University Examinations are conducted as per provisions of Examination ordinance and the schedule announced by the Dibrugarh University.

**Internal Assessment:** For the Regular Students, there shall be Internal Assessment in each theory paper of more than 60 marks which shall be conducted as per guidelines of Dibrugarh University. Marks secured by the candidate in Internal Assessment of a paper shall be added to the marks secured in that paper of the Final University Examination. The marks allotted for Internal Assessment in each theory paper shall be based on the following.

- i) Attendance
- ii) Sessional Examination conducted by the College
- iii) Group Discussion/Seminar etc.

### **● DEPARTMENTS AND TEACHERS**

**Principal : Dr. Nibedita Phukan, MA., PGCTE, M.Phil, MBA, Ph.D.**

**Vice Principal : Dr. Manashi Sharma, M.A., Ph.D.**

Sl. No.	Teachers Name	Department
1.	Aniruddha Dutta, M.A, PGDMCJ	

<b>2.</b>	Dr. Bolin Handique, M.A., NET, M.Phil, Ph.D (HoD)	Assamese
<b>3.</b>	Dr. Punya Prova Baruah, M.A., NET, B.ED. Ph.D	
<b>4.</b>	Monikha Konwar, M.A, NET-JRF	
<b>5.</b>	Dr. Chandan Jyoti Chutia, M.A., Ph.D	
<b>6.</b>	Dr. Dr. Deepsikha Buragohain, M.A., NET, Ph.D	
<b>1.</b>	Dr. Shekhar Purkayastha, M.A., Ph.D	
<b>2.</b>	Dr. Shekhar Chakraborty, M.A., Ph.D (HoD)	
<b>1.</b>	Dr. Purnima Saikia Hazarika, M.Sc., Ph.D	Botany
<b>2.</b>	Dr. (Mrs.) Sukanya Chaliha, M.Sc., Ph.D (HoD)	
<b>3.</b>	Bhagyalakhi Baruah, M.Sc.	
<b>4.</b>	Jefferin Froza, M.Sc.	
<b>1.</b>	Dr.(Ms.) Sreemoyee Bordoloi, M.Sc., Ph.D(HoD)	Chemistry
<b>2.</b>	Nishigandha Gogoi, M.Sc.	
<b>3.</b>	Jitupon Gogoi, M.Sc.	
<b>4.</b>	Poly Borgohain, M.Sc	
<b>1.</b>	Dr. Sangeeta Saikia, M.Sc. Ph.D (HoD)	Community Science
<b>2.</b>	Dr. Mandira Barthakur Saikia, M.Sc. Ph.D	
<b>3.</b>	Dr. Gitanjali Boruah, M.Sc., NET, Ph.D	
<b>1.</b>	Rimpi Sarma, M.C.A.	Computer Science
<b>1.</b>	Dr. Utpal Sut, M.A., NET, Ph.D (HoD)	Economics
<b>2.</b>	Dr. Ashwini Machey, M.A., M.Phil, Ph.D.	
<b>3.</b>	Anwasha Saikia, M.A., NET, SLET	
<b>1.</b>	Dr. Indrani Sengupta, M.A., SLET, Ph.D	Education
<b>2.</b>	Dr. Malina Basumatary, M.A.,NET, Ph.D (HoD)	
<b>3.</b>	Dr. Abilupta Padmanathan Gohain, M.A.,SLET, Ph.D	

<b>4.</b>	Dr. Mitali Sonowal, M.A., NET,SLET, M.Phil, Ph.D	
<b>1.</b>	Manisha Rudra Tariang, M.A., M.Phil.	English
<b>2.</b>	Banani Das, M.A., M.Phil (HoD)	
<b>3.</b>	Dr. Rizia Begum Laskar, M.A., SLET, Ph.D	
<b>4.</b>	Shrutimala Bharali, M.A., M.Phil	
<b>5.</b>	Dr. Bornali Nath Dowerah, M.A., NET, M.Phil, Ph.D	
<b>1.</b>	Dr. Moutusi Bagchi, M.A., Ph.D (HoD)	Geography
<b>2.</b>	Dipanwita Bora, M.A., M.Phil	
<b>3.</b>	Sangeeta Gogoi, M.A., NET, SLET	
<b>4.</b>	Deepa Pradhan, M.A., NET	
<b>1.</b>	Dr. Adity Saikia, M.A., Ph.D (HoD)	Hindi
<b>2.</b>	Parishmita Deka, M.A.	
<b>1.</b>	Utpal Gogoi, M.A.	History
<b>2.</b>	Babita Borah, M.A., M.Phil (HoD)	
<b>3.</b>	Suresh Bhattacharyya, M.A., M.Phil	
<b>1.</b>	Purnima Chutia, M.Sc., M.Phil (HoD)	Mathematics
<b>2.</b>	Dr. Juli Konwar, M.Sc., Ph.D	
<b>3.</b>	Dr. Dimpee Baruah, M.Sc., Ph. D.	
<b>1.</b>	Manisha Dutta Hazarika, M.A., M.Phil. (HoD)	Philosophy
<b>2.</b>	Dr. Rupali Majumder, M.A., M.Phil, Ph.D	
<b>1.</b>	Anirban Singha, M.Sc., NET,SLET	Physics
<b>2.</b>	Nayan Jyoti Sarmah, M.Sc.,SLET. (HoD)	
<b>3.</b>	Purnima Gogoi, M.Sc.	
<b>4.</b>	Sourabh Jyoti Changmai, M.Sc.	
<b>1.</b>	Rupjyoti Das, M.A., (HoD)	Political Science
<b>2.</b>	Dr. Anita Sharma, M.A., NET,SLET, Ph.D	
<b>3.</b>	Dr. Jogesh Das, M.A.,NET, Ph.D	



1.	Dr. Manashi Sharma, M.A., Ph.D. (HoD)	Sanskrit
2.	Puspa Gankhowa, M.A., SLET.	
1.	Moushumi Bordoloi, M.A., M.Phil (HoD)	Sociology
2.	Dipankar Sarmah, M.A., SLET, M.Phil.	
3.	Jyotimoni Gogoi, M.A., M.Phil. (T)	
4.	Monika Gogoi, M.A., NET	
1.	Kalpashree Sharma, M.Sc.	Statistics
1.	Kabyashree Dutta, M.Sc. (HoD)	Zoology
2.	Dr. Dulumoni Tamuly, M.Sc. Ph.D.	
3.	Nasita Rahman, M.Sc.	
4.	Ohida Begum, M.Sc.	

## ● NON-TEACHING STAFF

### Library Staff

1. Jadav Jyoti Saikia, Librarian, MLISc., M.Phil
2. Hiranya Das, Library Assistant
3. Pallavi Das, Library Assistant
4. Pallab Dihingia, Library Assistant
5. Junmoni Gogoi, Care taker, Property Counter
6. Pubali Barman, Library Assistant
7. Sanjeeb Dutta, Grade IV
8. Bishu Dey, Grade IV

### Office Staff

1. Tulsi Dutta, Senior Assistant
2. Jonali Baruah, Junior Assistant
3. Surojit Bhattacharjee, Junior Assistant
4. Pranjit Gayan, Junior Assistant

5. Krishna Gogoi , Junior Assistant
6. Bidyut Baruah, Junior Assistant
7. Uday Yadav, Junior Assistant
8. Monika Sonowal, Junior Assistant
9. Shreyoshi Rudra, Junior Assistant
10. Jag Narayan Prasad, Grade IV
11. Sudhir Dey, Grade IV
12. Sarat Bora, Grade IV
13. Runu Singh, Bearer, Home Science
14. Deepak Konwar, Bearer, Education Dept.
15. Panchapallav Dutta, Grade IV
16. Dipak Shah, Grade IV
17. Nabajyoti Bordoloi, Grade IV
18. Dulal Gogoi, Grade IV
19. Puja Sharma, Grade IV
20. Sanju Thakur, Grade IV
21. Jamuna Ghatowar, Grade IV
22. Rumi Basfor, Grade IV
23. Parbati Basfor, Grade IV
24. Arun Basfor, Grade IV
25. Bijoy Tanti, Grade IV

## **1. RESULT OF THE LAST ACADEMIC SESSION**

**SUMMARY OF HS FINAL EXAMINATION 2023**

No. of Student Appeared	No. of Student Passed	% of Pass	1 <sup>ST</sup> DIVISION	2 <sup>ND</sup> DIVISION	3 <sup>RD</sup> DIVISION
			30 WITH DISTINCTION 10 NOS.	38	82
<b>LETTER MARKS OBTAINED</b>					
			ASSAMESE	09	
			ALTERNATIVE ENGLISH	08	
325	150	46.15	ADVANCE ASSAMESE	01	
			EDUCATION	09	
			ENGLISH	03	
			GEOGRAPHY	03	
			HINDI	08	
			HISTORY	03	
			HOME SCIENCE	03	
			LOGIC & PHILOSOPHY	02	
			POLITICAL SCIENCE	10	
			SOCIOLOGY	09	

**SUMMARY OF BA & B.Sc. FINAL**

No. of Student Appeared	No. of Student Passed	% of Passed	1 <sup>ST</sup> DIVISION	CLASS/2 <sup>ND</sup> DIVISION	
<b>BA</b>					
353	338	95.75	265	70	3
<b>B.Sc.</b>					
89	81	91.01	67	14	Nil

Subject	1 <sup>st</sup> Class
Assamese	27
English	47
Economics	28
Education	24
Geography	28
History	06
Home Science	06
Philosophy	05
Political Science	57
Sociology	36

Sanskrit	02
Botany	15
Chemistry	10
Mathematics	02
Physics	08
Zoology	32

### **FEE STRUCTURE**

**Note: Practical Fees of Rs. 400/- extra for having Practical Subjects (Geography/Home Science)**

### **BA FEE STRUCTURE 2024-2025**

Sl. No.	Head	BA 1ST SEM	BA 3RD SEM	BA 5TH SEM
1	Admission Fees	400	400	400
2	Tuition Fee	840	840	840
3	Establishment	800	800	800
4	Laboratory	200	200	200
5	Electricity	500	500	500
6	Contingency	300	300	300
7	University Fees	620	0	0
8	ID Card	50	50	50
9	Development	500	500	500
10	Library	200	200	200
11	Internal Exam	200	200	200
12	NCC/NSS/Scout	30	30	30
13	Magazine	150	150	150
14	Student Union	100	100	100
15	Games & Sports	100	100	100
16	Festival	150	150	150
17	Co-Curricular & Extension activities	150	150	150

18	Cultural activities	50	50	50
19	Music	50	50	50
20	Debating/Literary activities	50	50	50
21	Student Welfare	50	50	50
22	Student Club Fees	50	50	50
23	ICT	100	100	100
24	Youth Festival and other events	200	200	200
25	IQAC/NAAC Activities	200	200	200
26	Municipality Tax	50	50	50
27	Disaster Management	50	50	50
28	ERP Charge	200	200	200
29	Miscellaneous Expenses	100	100	100
	<b>TOTAL</b>	<b>6440</b>	<b>5820</b>	<b>5820</b>

**Note: Practical Fees of Rs. 400/- for CBCS 1st Semester and Rs. 600/- for BA 3rd and 5th Semester for having practical subjects (Geography/Home Science/Education)**

#### **EXTRA FEES**

Departmental Activities Fees for Major Students Rs. 200/- Fees for Add-On Course Rs. 500 /- per course (IF OPTED)

#### **B.Sc. FEE STRUCTURE 2024**

<b>Sl. No.</b>	<b>Head</b>	<b>B.Sc. 1<sup>st</sup> SEM</b>	<b>B.Sc. 3<sup>rd</sup> SEM</b>	<b>B.Sc. 5<sup>th</sup> SEM</b>
1	Admission Fee	10000/-	10000/-	10000/-
2	Tuition Fee monthly	600/-	600/-	600/-

#### **Hostel Fees** (Old and New Hostels)

Hostel Admission Fees (One time)(both)	Rs. 6,000/-
<b>Seat Rent and Mess Dues (Old Hostel)</b>	Rs. 1500/-
<b>Seat Rent and Mess Dues (Self-financing New Hostel)</b>	Rs. 3500/-

#### **ABSTRACT OF ADMISSION FEES**

Sl. No.	CLASS	Without Practical	With Practical
A	BA 1 <sup>st</sup> Semester Major Course	Rs. 6440	Rs. 6840
B	BA 3 <sup>rd</sup> Semester Major Course	Rs. 5820	Rs. 6420
C	BA 5 <sup>th</sup> Semester Major Course	Rs. 5820	Rs. 6420
D	BPL Category Fees for BA 1 <sup>st</sup> /3 <sup>rd</sup> /5 <sup>th</sup> Sem	Rs. 850	
E	B.Sc. 1 <sup>st</sup> Semester Admission Fees	Rs. 10000/-	
	Tuition Fee monthly	Rs. 600/-	
	Hostel Admission Fees (One time)	Rs. 6,000/-	
	<b>Monthly Room Rent including Food</b>	Rs. 4500/- (New Hostel)	
	<b>Monthly Room Rent including Food</b>	Rs. 1,500/- (Old Hostel)	

### FEE STRUCTURE FOR BPL CATEGORY STUDENTS

#### **BA 1<sup>st</sup>/3<sup>rd</sup>/5<sup>th</sup> Semester**

Magazine Fees	:	Rs. 150
Student Union Fees	:	Rs. 100
Games and Sports Fees	:	Rs. 100
IQAC/NAAC Activities	:	Rs. 100
Municipality Tax	:	Rs. 50
Disaster Management	:	Rs. 50
ERP Charge	:	Rs. 200
<u>Miscellaneous Expenses</u>	:	<u>Rs. 100</u>

**Total      Rs. 850**



**MANOHARI DEVI KANOI GIRLS' COLLEGE**

  
ESTD. - 1963  
DIBRUGARH.

**PRINCIPALS**

Sl. No.	NAME	DATE OF JOINING	DATE OF RETIREMENT	STATUS PERMANENT
1.	Dr. Jogiraj Basu	25.7.1963	03.7.1965	Permanent
2.	Sri Sushil Ch. Dutta	04.7.1965	27.7.1965	Acting
3.	Sri. B.C. Bhattacharyya	28.7.1965	12.3.1978	Permanent
4.	Smt. Bina Chowdhury	13.7.1978	31.1.1992	Permanent
5.	Smti. Anima Devi	01.2.1992	31.10.1992	Permanent
6.	Smti. Padmini Chowdhury	01.11.1992	25.2.1993	Acting
7.	Sri. Sunil Kumar Borthakur	26.2.1993	31.3.1996	Permanent
8.	Smti Padmini Chowdhury	01.4.1996	28.2.1997	Acting
9.	Smti. Rekha Das	01.3.1997	30.11.1999	Permanent
10.	Smti. Kumudini Saikia	01.12.1999	30.7.2001	Permanent
11.	Smti. Kamal Kumari Rai	01.8.2001	27.12.2002	Acting
12.	Dr. Chandni Seth	28.12.2002	13.7.2004	Acting
13.	Dr. Dilip Kr. Bhuyan	14.7.2004	31.05.2019	Permanent
14.	Dr. Gayatri Devi Goswami	01.06.2019	08.09.2019	Acting
15.	Dr. Nibedita Phukan	09.09.2019	Continuing	Permanent





**MANOHARI DEVI KANOI GIRLS' COLLEGE, DIBRUGARH.**

(UNDERTAKING FROM THE STUDENTS AS PER THE PROVISION OF ANTI-RAGGING VERDICT BY THE HON'BLE SUPREME COURT.)

I.....programme-----Dept-----  
 student of MDKG college, Dibrugarh-786001.Son /daughter of-----  
 ----- residing at-----

------(Permanent home address with landline no / mobile no) do hereby undertake  
 on this day-----month-----year-----the following with respect to above subject  
 and office order.

- That I understand the meaning of Ragging and know that the ragging in any form is a punishable offence and the same is banned by the Court of law.
- That I have not been found or charged for my involvement in any kind of Ragging in the past. However, I undertake to face disciplinary action/legal proceedings including expulsion from the institution if the above statement is found to be untrue or the facts are concealed, at any stage in future.
- That I shall not resort to Ragging in any form at any place and shall abide by the rules/laws prescribed by the Courts, Govt. Of India and the Institute authorities for the purpose from time to time.

Signature of the Student

**Undertaking by the Parent/ Guardian**

I assure that I shall take necessary measures so that my son/daughter/ ward will not indulge in ragging in any manner and I am aware of the punishments in prohibitions of Ragging Act.

I shall not appeal against any punishment impose by the College on my son/daughter/ward for violation of norms of conduct and discipline that are adopted by the College from time to time.

Signature of the Parent/Guardian

Witness Signature:-----

Name :-----

Address :-----