

IQAC Meeting with the Committee of Research, Innovation and Extension

Date: 09-05-2022

Time: 12.00 P.M.

Agenda of the meeting:

1. Introduction by IQAC Coordinator
2. Chair the meeting by the Respected Principal Madam
3. Research Projects
4. Conduction of Seminar/Workshops/Conferences by the institutions.
5. Publication of papers in UGC Care list Journal(recording).
6. Extension activities
7. Collaboration (faculty exchange and student exchange)
8. Speech from the chairperson
9. Vote of thank.

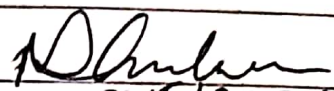
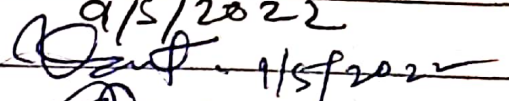
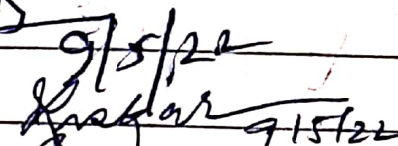
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ISAC meeting with committee of
 Research, Innovation and Extension,

Signatures of the members present;

- | | |
|------------------------------|---|
| 1. Dr. Nibedita Phukan |  |
| 2. Dr. Utpal Saha | 9/5/2022 |
| 3. Juli Konwar |  |
| 4. Shaemoyee Bardoloi | 9/5/2022 |
| 5. Dr. Rizia B. Khatun |  |
| 6. Dr. Shekhar Prasad | 9.05.22 |

MEETING DATE: 09-05-2022

Time: 12P.M.

**IQAC MEETING WITH THE COORDINATOR AND MEMBERS OF COMMITTEE OF RESEARCH,
INNOVATION AND EXTENSION**

An IQAC meeting with the coordinator and members of committee of Research, Innovation and Extension was held at 12 pm on 9th May, 2022 at the office of the Principal of MDKG College. At the outset Dr. Utpal Sut, IQAC Coordinator extended welcome to the members of the meeting and stated the purpose of the meeting and requested Dr. Nibedita Phukan, Principal of MDKG College to chair the meeting. Dr. Phukan chaired the meeting and suggested Dr. Sut to go with the agenda.

Item no.1 Research projects: The IQAC Coordinator presented the issue of taking research projects by the faculty members from funding agencies like UGC, ICSSR. Dr. Rizia Begum Laskar opined that faculty members should take research projects in their effort from UGC and ICSSR.

Item no.2. Conduction of seminar/workshops/conferences by the institutions: The IQAC coordinator raised the issue of conducting seminar, workshops, conferences by the college and he requested the members to take initiative for conducting the same. Dr. Rizia Begum Laskar opined that she would take the initiative to organize workshops and seminars in the college in coming times.

Item no.3. Publications of papers in UGC Care list Journals: The IQAC coordinator raised the issue of publication of papers in UGC Care list journals by the faculty members of the college. Dr. Rizia Begum Laskar stressed on the issue raised by the IQAC Coordinator.

Item no.4. Extension activities: The members discussed the issue of extension activities conducted by the college and opined that NSS wing of the college should take proper initiative in this regard.

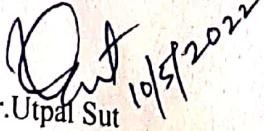
Item no.5. Collaboration (Faculty exchange and student exchange): The IQAC Coordinator apprised the members about collaboration that may lead to faculty exchange and student exchange.

The members discussed the issue of collaboration with colleges of other districts for faculty exchange and student exchange.

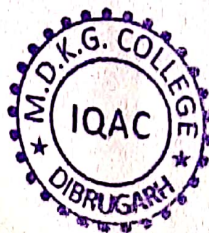
After discussion the members took the following resolution.

Resolution No.1. Resolved that workshops and seminars be organized by the college under the aegis of IQAC and research committee of the college.

The meeting ended with the vote of thanks from the chair.


10/5/2022

Dr. Utpal Sut
IQAC Coordinator
MDKG College
Dibrugarh
Co-ordinator
IQAC
MDKG College
Dibrugarh





Dr. Nibedita Phukan
Principal and Chairperson of IQAC
MDKG College
Dibrugarh
Principal
Manohari Devi Kanol Girls' College
Dibrugarh

IQAC Meeting with the Committee of Teaching, Learning and Evaluation

Date: 09-05-2022

Time: 1.00 P.M.

Agenda of the meeting:

1. Introduction by IQAC Coordinator
2. Chair the meeting by the Respected Principal Madam
3. Conducting special programme for advanced learners and slow learners
4. Problem solving methodologies for enhancing learning experiences
5. Use of ICT tools in teaching-learning process
6. Mentor-Member process
7. Internal assessment and grievances
8. Evaluation of PO's and CO's.
9. Student satisfaction survey
10. Speech from the chairperson
11. Vote of thanks,

AD Khan
9/5/2022

IQAC meeting with committee
of Teaching, Learning & Evaluation

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9/15/2022

Signatures of the members present:

1. Nibedita Phuka
2. Utpal Surt
3. Malina Basumatary
4. Mandira Barthula Saha

Nibedita Phuka
9/15/2022

Utpal Surt
9/15/2022

Mandira Barthula Saha
9/15/22

MEETING DATE: 09-05-2022

TIME: 1 P.M.

IQAC MEETING WITH THE COMMITTEE OF TEACHING, LEARNING AND EVALUATION

An IQAC meeting with the coordinator and members of **committee of Teaching, Learning and Evaluation** was held on 9th May, 2022 at the office of the Principal of MDKG College. At the very outset Dr. Utpal Sut, IQAC Coordinator extended welcome to the members of the meeting and requested Dr. Nibedita Phukan, Principal of MDKG College to chair the meeting. Dr. Phukan chaired the meeting and suggested Dr. Sut to go with the agenda.

Item no.1. Conducting special programmes for advanced learners and slow learners: The IQAC Coordinator placed the conducting of special programmes for advanced learners and slow learners before the members of the meeting. Dr. Malina Basumatary opined that special programmes are initiated both for advanced learners and slow learners.

Item no.2. Problem solving methodologies for enhancing learning experiences: The IQAC Coordinator placed the issue of problem solving methodologies for enhancing learning experiences. He stressed the use of problem solving methodologies for addressing the problem faced by the students of their course curriculum. The members discussed the issue and opined for using new techniques for solving different issues in the curriculum.

Item no.3. Use of ICT tools in teaching learning process: The IQAC Coordinator stressed on the use of ICT in classroom teaching to make class interesting and understandable among the students. The Coordinator requested all the members to take bold initiative to use ICT in the classroom.

Item no.4. Mentor-Mentee process: The members discussed the issue of mentor-mentee list and circulars associated with mentor-mentee process. The members gave importance on holding of regular mentor-mentee meeting.

Item no.5. Internal assessment and grievances: Dr. Malina Basumatary opined that copy of internal assessment are displayed by teachers of all the department to the students as transparent and robust mechanism of evaluation. She also told that grievances related to internal assessment are addressed immediately if found in proper manner.

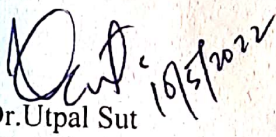
Item no.6. Evaluation of PO's and CO's: IQAC Coordinator apprised the members about the PO's and CO's. The members discussed about the programme outcome and course outcome of different departments of the college. The IQAC Coordinator gave importance on the evaluation of PO's and CO's. He said that programme outcome could be evaluated at authority level and CO's could be evaluated at department level.

Item no.7. Student Satisfaction Survey: IQAC Coordinator informed the members about the Student Satisfaction Survey. The members discussed the issue of the student satisfaction survey and opined that this survey should be done in both the campus of the college for the students of the college. This survey should be done by the committee of teaching, learning and evaluation and feedback committee under the supervision of IQAC.

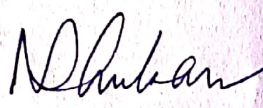
After discussion the members took the following resolution.

Resolution no. 1. Resolved that ICT be used by each and every faculty members of the college.

The meeting ended with the vote of thanks from the chair.


Dr. Utpal Sut
IQAC Coordinator
MDKG College
Dibrugarh
CO-ordinator
IQAC
MDKG College
Dibrugarh




Dr. Nibedita Phukan
Principal and Chairperson of IQAC
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