

MINUTES OF IQAC MEETING HELD ON 8-04-2021

IQAC meeting was held on 8th April, 2021 at room no.1. of arts block of MDKG College among the faculty members of the college to discuss about department profile, execution of best practices of the college and mentor-mentee list. At the beginning of the meeting, Dr.Utpal Sut, IQAC Coordinator of the college extended welcome to all the members of the meeting and stated the objective of holding the meeting. Dr. Sut requested Dr.Nibedita Phukan, Principal of the college to preside over the meeting. Dr.Phukan accepted the request and presided over the meeting. As per agenda of the meeting, Dr. Phukan asked Dr.Sut to go with the agenda.

Item no.1.Department profile: Dr.Sut. presented the department profile with power-point. In his presentation, Dr. Sut. presented the different item of the format viz. mission and vision of the department, department activities, faculty profile and future course of action of the department.

After the presentation, the members discussed about the format of department profile. Dr.Moutusi Bagchi suggested to spilt up the item of format in systematic way so that department data could be present in a more flexible way and appreciated Dr. Sut for including mission and vision of the department in the format. Dr. Rizia Begum Laskar suggested to include one additional column in the publication area and Dr. Sut appreciated Dr. Laskar for her valuable suggestion.

Item no.2.: Execution of best practices: Dr. Sut. mentioned the two best practices of the college i.e. extension activity and cleanliness. Dr.Nibedita Phukan, Principal of the college suggested to do extension activity in the adopted village of the college with guidance of NSS and different cells and committees of the college.

Item no.3.Mentor-Mentee list: members discussed about the Mentor-Mentee list of the college. Dr.Moutusi Bagchi wanted to know about the vitality of mentor distribution for mentee in interdisciplinary manner.Dr.Sut made it clear the mentor-mentee list was prepared to discuss academic as well as the other issues that deemed to be beneficial for the students. Dr. Sut also stated that mentor-mentee list prepared by the IQAC could do betterment of the students irrespective departments of the students. Dr.Nibedita Phukan, Principal of the college suggested to organise the meeting of mentor-mentee once in a month.

After discussion, the following resolutions were adopted.

Resolution no.1: Resolved that activities for best practices be conducted in adopted village of the college.

Resolution no.2: Resolved that department profile be prepared in accordance with format as discussed in the meeting.

Resolution no.3: Resolved that meeting of mentor-mentee be conducted once in a month.

The meeting was ended with vote of thanks from the chair.



Dr. Utpal Sut

IQAC Coordinator

MDKG College,Dibrugarh



Dr. Nibedita Phukan

Principal and Chairperson of IQAC

MDKG College,Dibrugarh

Principal

Manohari Devi Kanoi Girls' College
DIBRUGARH

ISAC meeting

Purpose: To discuss about the department profile, execution of the best practices, Mentor-Mentee list.


Members present:

1. Nibedita Phukan
2. Utpal Smt
3. Rizia B. Dasgupta
4. Anshu K. Gohain
5. Soukmalika Bhattacharya
4. Puja Ganthok
5. Manisho Rukhraj Tanti
6. Sozita Gogoi
7. Mitali Konwar
8. DR. LOHIT SAIKIA
9. Dr. Manushi Bagchi
10. Indrani Sen Gupta
- 11 Anju Borah
12. Mandira Borthakur Saikia
13. Manushi Shome
14. Jyoti Mai Gogoi
15. Sangeta Saikia
16. Manisha Dutta Hazarika
17. Sneha Chakrabarti
18. Ashwini Dasgupta
19. Manushi Bordoloi
20. Monika Gogoi
21. Jui Konwar
22. Purnima Chubia
23. Rajjyoti Gogoi
24. Pooja Sarma
25. Purnima Barhite
26. Anita Sharma
27. Usha Bora
28. Dipankar Sarma

~~8/4/2021~~
Smt. 8/4/2021
Kishor 8/4/2021
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Sudhansu 8/4/2021
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J.T. 8/4/21
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ACTION TAKEN REPORT OF THE IQAC MEETING HELD ON 8-04-2021:

1. As per resolution no. 1. of the meeting held on 8-04-2021, the programme officer of NSS and the coordinators of cells and committees have already been informed by the college authority.
2. As per resolution no. 2. of the meeting held on 8-04-2021, all the head of departments have already been informed to prepare department profile in format as discussed in the meeting.
3. As per resolution no. 2. of the meeting held on 8-04-2021, all the faculty members have already informed to conduct mentor-mentee meeting once in a month.

 16/4/2021

Dr. Utpal Sut

IQAC Coordinator

MDKG College, Dibrugarh

Co-ordinator
IQAC
MDKG College
Dibrugarh



Dr. Nibedita Phukan

Principal and Chairperson of IQAC

MDKG College, Dibrugarh

Principal

Manohari Devi Kanoi Girls' College
DIBRUGARH