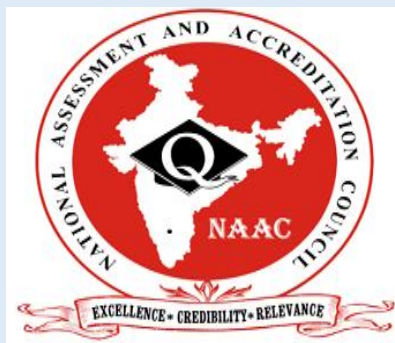


**CRITERION-5**  
**STUDENT SUPPORT AND PROGRESSION**

**5.1.4 Transparent Mechanism for Timely Redressal  
of Student Grievances**

Submitted to



**THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

## GRIEVANCES AND REDRESSAL CELL OF MDKG COLLEGE



### MANOHARI DEVI KANOI GIRLS' COLLEGE

DIBRUGARH - 786 001, ASSAM

মনোহাৰী দেৱী কানৈ মহিলা মহাবিদ্যালয়, ডিব্ৰুগড়, অসম।

#### Notification

Date: 15-03-2023

This is to inform you all that a Grievances and Redressal Cell of MDKG College is re-constituted with the following members.

1. Ms. Anwasha Saikia, Assistant Professor, Deptt.of Economics, Coordinator
2. Mrs. Bobita Bora, Associate Professor, Deptt.of History, Member
3. Dr.Punya Prova Barua, Assistant Professor, Deptt.of Assamese, Member
4. Ms.Rimpi Sarma, Assistant Professor, Deptt.of Computer Science, Member
5. Ms.Kabyashree Dutta, Assistant Professor, Deptt.of Zoology, Member

The Cell will be in force with immediate effect. The Coordinator and effect members of the above re-constituted cell are notified to communicate with the IQAC coordinator for further plan of action.

Principal  
(Dr.Nibedita Phukan)  
MDKG College  
Dibrugarh

Principal  
Manohari Devi Kanoi Girls' College  
Dibrugarh

Ph. No. 0373-2322602 ; Fax : 0373 - 2322602

E-mail : mdkgcollege@gmail.com

Website : www.mdkgcollege.edu.in


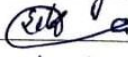


## Activities under Grievance Redressal Cell, MDKG College

Orientation Programme held on 19/09/2018

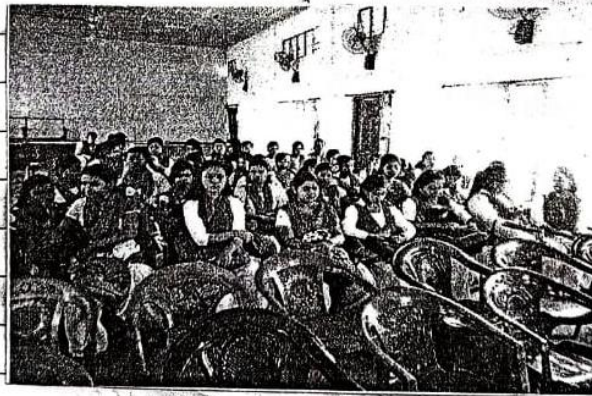
Today (19-09-2018) an orientation programme is conducted by the Grievance Redressal Cell and Anti-Ragging Cell jointly at the auditorium of MDKG College Science Block at 1.30 PM in the presence of the students of 1<sup>st</sup>, 3<sup>rd</sup> and 5<sup>th</sup> semester.

In this programme, coordinator Dr. Shalini Chakraborty conferred the importance of the Grievance & Redressal Cell and Anti-Ragging Cell. On this programme, the honourable member Prof. M. D. Hazarika also express her views about the cell. Most of the student interact actively with the members of these cell. They are also express their views. Prof. Rimple Sarma conclude the sessions with vote of thanks.

Signature of the presence:

NAME	SIGNATURE
1. Tyoti Gupta	J. Gupta
2. Sandhya Rani Chetia	S.R. Chetia
3. Prarthana Datta	P.Datta.
4. Neetashree Khanikar	N. Khanikar
5. Kartikeyi Saikia	
6. Chayanika Das	Chayanika Das
7. Ruth Gohain	Ruth Gohain.
8. Bonasha Morean	Bonasha Morean
9. Epem Gohain	Epem Gohain.
10. Ankita Singh	A. Singh.
11. Sunami Koram	
12. Noma Anan	
13. Sakita Jannuli	Sakita Jannuli
14. Simran Jaiswal	Simran Jaiswal
15. Shristina Singh	Shristina Singh
16. Priyanka Gogoi	
17. Sangeeta Datta	Sangeeta Datta
18. Eshwita Yadav	Eshwita Yadav.

Photos of Orientation Programme  
Date: 19-09-2018  
Place: Rabindranath Tagore Room,  
Science Block (M.D.K. G. Bldg)



A General meeting on held on 24/02/2021

A general meeting of Grievance Redressal cell of M. D. K. G. College is scheduled on 24/02/2021. The agenda of the meeting is to discuss about the work and the policy of the cell.

Name & Signature of the members:

1. Dr. Shekhar Puroyetha.
2. Sanghamitra Saikia
3. Basile Bera
4. Jogesh Das.
- 5.

Resolution:

- ① To Form Departmental Grievance Redressal committee.
- ② Grievance Box to be set up.
- ③ Making awareness programme in the month of April, 2021 and also mental health programme to be organised.
- ④ Nominations of students members from each Department both from Science & Arts stream. (preferably 5th Sem).

### Co-ordinator Charge hand over on 26/11/2021

26/11/2021

Today on 26th November, 2021 the charge of co-ordinator is handed over to me for 1 year term by the former co-ordinator Dr. Shekhar Purkayastha according to the resolution of the IGAC general meeting which was scheduled on 23rd November, 2021.

Shekhar Purkayastha.  
26.11.21

K/ 26/11/2021

### A General meeting held on on 11/12/2021

#### General meeting

Today on 11th December, 2021 a general meeting of the grievances and redressal cell is held. Some of the problems and grievances are discussed in this meeting among the members of the cell. Some resolutions are taken for the solution of the problems and grievances of students.

#### Signature of the members —

1. Babita Bose
2. Saughamitra Sainia
3. Adity Sainia
4. Shekhar Purkayastha
5. Poojesh Das

A General meeting held on on 13/05/2022

### General Meeting

A meeting is convened on 13<sup>th</sup> May, 22 for the formation of a committee with the students. with this purpose a committee is formed with the students of different departments and Welfare secretary for redressal of different grievances of the students. Following are the members of the teachers and students name —

Teachers — 1. Dr. Aditya Saikia

2. Babita Bora (Coordinator)

3. Sekhar Pradeepkayastha

4. Dr. Jogesh Das

Students — 1. Sevojani Saikia (Welfare Secretary)

2. Anjali Paul (Dept. of P. Science)

3. Simpi Sanawal (Physics)

4. Hemangini Gogoi (Zoology)

5. Loni Dutta (English)

6. Niharika Moran (Home Science)

7. Prastuti Handique (Sociology)

8. Rashmi Nayak (Geography)

9. Rishika Pakhal (Computer Science)

10. Sruha Das (Education)

11. Sustavita Saikia (Sanskrit)

Signature:

Babita Bora  
Aditya Saikia

Jogesh Das

A General meeting held on on 26/10/2022

### General Meeting

A meeting is held on 26<sup>th</sup> October 2022 among the teachers and students of the college at 1 pm in the department of History. In this meeting a resolution is taken to organise an awareness programme of grievances and redressal for the students. The awareness program will be held on 29<sup>th</sup> Oct. 2022 on "Self-Therapeutic Practices for Students", Psychological Well-being & Anxieties, in collaboration with Psychological Counselling Cell, M.D.K.G. College, Dibrugarh, on account of Diamond Jubilee Celebration year 2022-23.

#### Signatures -

Binita Bora  
Dr. Shekhar Purkayastha

#### Students signature

- Debjani Saikia - Political Science Department
- Loni Dutta - Home Science Department
- Nimpy Goswami - Zoology Department.
- Hemangini Gogoi - English Department.



A Program on 'Self-Therapeutic Practices' held on 29/10/2022

A Program on 'Self-Therapeutic Practices For Students' Psychological Wellness & Grievances.

A program is organized in collaboration with Psychological Counselling Cell on 29<sup>th</sup> October 2022. The resource person Bernali Nath Sharma, Assistant Professor, Dept. of English, M.D.Kh College, She is a practitioner of positive psychiatry and student counselling. She is delivering a lecture on Self-Therapy, psychological wellness and grievances redressal.

Signature

1.

1. Bernali Nath Sharma

2. Babita Bose

3. Dr. Shekhar Prakash

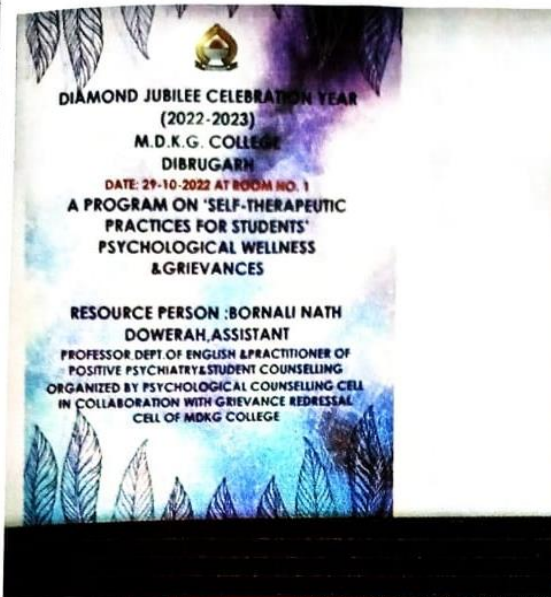
4. R. K. Singh

5. Joseph Das

6. Dr. Malina Banerjee

7. Kishanmoni Borah

*Photographs of  
Awareness Program  
29th October 2022*



*Bebita Bara  
29/10/2022*

Co-ordinator Charge hand over on 20/03/2023

20/03/2023  
Today on 20th March 2023, I Mrs. Babili Bose handed over the charge of Coordinator of Grievance Redressal Cell to Miss Anwesha Saikia as next coordinator of Grievance and Redressal Cell.

A. Saikia  
20/03/2023

B  
20/3/23

A General meeting held on on 03/04/2023

General Meeting


A general meeting of Grievance Redressal Cell of MDKG College is held on 3<sup>rd</sup> May, 2023. The agenda of the meeting is to discuss about the working and policies of the cell.

Resolutions:

1. Grievance boxes to be set up.
2. Nomination of student members from each department to be a part of Grievances and Redressal Cell.
3. ~~For~~ Making awareness amongst the students and for this, formal notice will be sent to respective departments regarding this after the commencement of the new academic year.
4. Nomination of student members from each department both from science and arts stream are already made. A meeting will be conducted with the student members so that they can create awareness amongst the students and particularly in their respective departments.

Coordinator:  
Anwesha Saikia  
14.05.2023

Signature  
1. Dr. Punyapriya Bora  
2. Kabyasree Dutta  
3. Rimpi Sarma  
4. Babili Bose



Dibrugarh, Assam, India  
FWHF+P3J MDK Girls' College, Dibrugarh, Assam  
786001, India  
Lat 27.47944°  
Long 94.922693°  
03/05/23 01:04 PM GMT +05:30

Redressal of Students' grievances

Date: 03/08/2018

From  
The HOD  
Geography dept.  
M.D.K.G. College  
Dibrugarh  
Date - 03.08.18

Sub: Repairing of department fan,  
& tracing table

Respected Sir,

On behalf of all the students  
of geography department, I would  
like to request you to appoint an  
electrician to repair the  
department fan & tracing table

So, I would request to you  
to look into the matter.

Thanking you  
Yours faithfully  
Class Representative.  
Geography dept.

Forwarded  
HOD,  
Geography

Handwritten notes on the left margin:  
mailed to  
of M.D.K.G. College  
to M.D.K.G. College  
Dibrugarh

Handwritten signature in red ink at the bottom: *Sethu...*

Date: 20/06/2018

Received  
On 22/6/18

ଅଭ୍ୟନ୍ତର  
 20.6.2018  
 ଆଡ଼ିସୋରା ବିଭାଗୀୟତା ଓ କୋଷ  
 ଅନୋରଣୀ ଦେବୀ କାର୍ତ୍ତିକା ମହିଳା ମହାବିଦ୍ୟାଳୟ  
 ଠିକଣା :- ମହାବିଦ୍ୟାଳୟର କୋର୍ଟରେ ମୂଲ୍ୟ ଓ ଶାସ୍ତ୍ର  
 ମାନ ଆବେଦନ କରାଯାଇ ଚାହେଁନା

*Submitted to  
the matter  
Consumer  
Commission*

ଅନୁରୋଧ,  
 ଚିନିତ ନିର୍ଦ୍ଦେଶ ଅଛି ଯେ ଆମ୍ଭେ ଏକତ୍ର  
 ସାମ୍ବାଦିକ ଚ୍ଚେନିତ ଦ୍ଵାରୀର ଅକଲତ ସୋଡ଼ା କୋର୍ଟରେ  
 ଆଜାତେ ଚାର୍ଜ କରା ଓ ଆମ୍ଭେ କୋର୍ଟରେ ଧାନ୍ୟ-ଆମ୍ଭେ  
 ଗୁନାମାନ ବିକ୍ରୟ ହୁଏତ ଠିକ୍ଠାରେ ମୂଲ୍ୟ ଦିଆ ହେବ  
 ଯାହାକି ଅନୁରୋଧ ଓ ଚ୍ଚେନିତ ଆମ୍ଭେ  
 ହିତାତ୍ମ ସେବାରେ ଅନ୍ତର୍ଗତ କାରିଗର ଚାହେଁ  
 ଅନୁରୋଧ କରାଯାଏ।

*Discussed  
with the Vice-Chancellor  
along with  
Committee.*

**SETTLED**  
24/6/18

ଶ୍ରୀ  
 ଏକତ୍ର ସାମ୍ବାଦିକ ଚ୍ଚେନିତ ଓ  
 81 30836388

Date: 20/08/2018

To  
The Coordinator,  
MDKG1 College  
Dibrugarh.

Approved the  
matter and discuss  
with Prof. Rimpoo Sarma.

August 20, 2018

Received on  
20/9/18

Subject: Application for indoor games  
and recreational acti stuffs need.

Dear Maam,

We are writing to inform you that  
we really need some indoor games  
such as table-tennis, chinese checkers,  
etc., and other recreational stuffs to  
help us develop our personality  
and keep us healthy & active  
both physically & mentally.

Discuss with  
the authorities

Thanking you in anticipation.

Yours obediently,  
MDKG1 & students.

Sellibud

ph:- 7086 255439