

IQAC Meeting with Curricular Aspects Committee

Date: 24th May, 2023

Time: 11 am

Agenda of the Meeting:

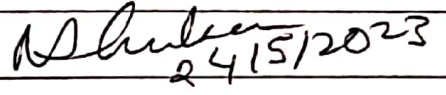
1. Introduction by IQAC Coordinator
2. Chair the Meeting by the respected Principal Madam
3. Discussion on participation of teachers in different curriculum development bodies
4. Discussion on inclusion of crosscutting issues in AQAR and SSR
5. Discussion on Feedback process
6. Opinion of Chairperson
7. Vote of thanks

N. Dhruvan
24/5/2023

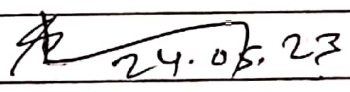
IBAC meeting with Curricular Aspects Committee:

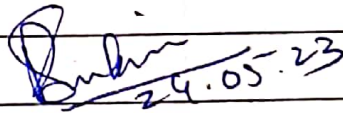
Objective of the Meeting: To discuss about some of the pertinent issues related to different curriculum development bodies.

Signatures of Members present:

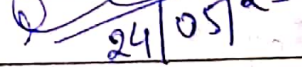
1. Nibedita Phukan  24/5/2023

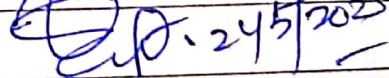
2. Dr Adity Saini  24/5/2023

3. Dr. Shekhar Prakash  24.05.23

4. Dr. Parvina Begam Saini  24.05.23

5. Manika Gogoi  24/5/23

6. Dr. Abhishek P. Guleri  24/05/23

7. Dr. Utpal Saha  24/5/2023

Minutes of the IQAC meeting with the Coordinator and members of Curricular Aspects Committee

Meeting Date: 24th May, 2023

Venue: Room No. (1) of Arts Block of MDKG College

Time: 11 am

An IQAC meeting is held on 24th May, 2023 at room no. (1) of arts block of MDKG College, Dibrugarh in presence of the following members.

1. Dr. Nibedita Phukan, Principal and Chairperson of IQAC.
2. Dr. Utpal Sut, IQAC Coordinator
3. Dr. Abilupta P. Gohain, Coordinator of curricular aspects committee.
4. Dr. Purnima Saikia, Member of curricular aspects committee
5. Ms. Monika Gogoi, Member of curricular aspects committee.

Objective of the meeting: The objective of the meeting is to discuss some pertinent issues of criterion of curricular aspects of AQAR. Dr. Utpal Sut, IQAC Coordinator states the objective of the meeting.

Chair the meeting: IQAC Coordinator requests Dr. Nibedita Phukan, Principal of the college to chair the meeting. Accordingly, Principal Madam chaired the meeting and requests IQAC Coordinator to go with the agenda.

Item No.(1): Participation of Teachers in different curricular development bodies: IQAC Coordinator points out the issue of participation of teachers in different curriculum development bodies in the meeting. He requests the members to prepare a comprehensive list of teachers who are participating in different curriculum development bodies of affiliating University. The members agree with the IQAC Coordinator and assure to prepare a list of teachers participating in curriculum development bodies.

Item No. (2): Inclusion of cross-cutting issues in AQAR and SSR: IQAC Coordinator places the issue of inclusion of cross-cutting issues of AQAR and SSR of the college. In this regard, the IQAC coordinator request all the members of curricular aspects committee to go through the syllabus of twenty department of the college and critically analyse the issues. The members agree with the coordinator and assures to go through the syllabus of twenty departments of the college.

Item No. (3): discussion on feedback process: IQAC Coordinator places the issue of feedback process and states that feedback should be taken from parents, alumni and teachers of the college. He also requests the members to take feedback from the employer. The members agree with the coordinator and assure to initiate the process of taking feedback from the all the stakeholder as per NAAC mandate with solid discussion with the feedback committee of the college.

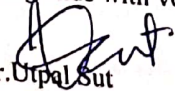
Resolution no. (1): Resolved that list of teachers participating in different curriculum development bodies be prepared by curricular aspects committee of the college.


Resolution no (2): Resolved that syllabus of all twenty department of the college be collected by the coordinator of curricular aspects committee.

Resolution no (3): Resolved that feedback be taken from Parents, Teachers, alumni & employer along with the student feedback.

Dr. Nibedita Phukan, chairperson of the meeting gives importance on cooperation of the coordinator and members of curricular aspects committee to successfully implement the resolution of the meeting.

The meeting ends with vote of thanks from the chair.


Dr. Utpal Sut
IQAC Coordinator
MDKG College, Dibrugarh
CO-ordinator
IQAC
MDKG College
Dibrugarh


Dr. Nibedita Phukan
Principal and Chairperson of IQAC
MDKG College, Dibrugarh
Principal
Manohari Devi Kanoi Girls' College
Dibrugarh

Action taken report of IQAC meeting held on 24/05/2023 at 11 am

As per the resolution no.1 of the IQAC meeting with the coordinator and members of curricular aspects committee held on 24th May, 2023, the responsibility of preparing list of teachers participating in different curriculum development bodies has been assigned to the coordinator of curriculum aspects committee of the college.

As per resolution no.2 of the IQAC meeting with the coordinator and the members of curricular aspects committee held on 24th May, 2023, the collection of syllabus of UG programmes of all twenty departments of the college has been assigned to Dr. Abhilupta Padmanathan Gohain, criterion coordinator of curricular aspects committee.

As per resolution no.3 of the IQAC meeting with the coordinator and members of the curricular aspects committee held on 24th May, 2023 Dr. Shekhar Chakraborty, coordinator of feedback committee has been informed to take necessary steps to collect the feedback from parents, teachers, alumni and employees along with the student feedback.



Dr. Utpal Sut

IQAC Coordinator

MDKG College, Dibrugarh
Co-ordinator
IQAC
MDKG College
Dibrugarh



Dr. Nibedita Phukan

Principal & Chairperson of IQAC

MDKG College, Dibrugarh

Principal
Manohari Devi Kanoi Girls' College
DIBRUGARH

IQAC meeting with Teaching, Learning & Evaluation committee

Objectives: To discuss pertinent
issues on Teaching, Learning &
Evaluation.

Signatures of Members present:

1. Nibedita Pluhra

N. Pluhra
24/5/2023

2. Manisha K. Jariang

Manisha K. Jariang
24/5/2023

3. Babita Bera

B. Bera
24/5/23

4. Malina Banumetary

M. Banumetary
24/5/23

5. Utpal Saha

Utpal Saha
24/5/2023

IQAC Meeting with Teaching, Learning and Evaluation Committee

Date: 24th May, 2023

Time: 12:30 pm

Agenda of the Meeting:

1. Introduction by IQAC Coordinator
2. Chair the Meeting by the respected Principal Madam
3. Discussion on record on teachers use of ICT
4. Discussion ^m programme outcome and course outcome
5. Discussion on preparation of Annual report of the examination result
6. Opinion of Chairperson
7. Vote of thanks

N. Pluhra
24/5/2023

IQAC meeting with Coordinator and members of Teaching, Learning and Evaluation Committee

Date: 24th May,

Time: 12:30 pm

An IQAC meeting is held on 24th May, 2023 at 12:30 pm at room no. (1) of arts block of MDKG college in presence of the following members.

1. Dr. Nibedita Phukan, Principal & Chairperson IQAC
2. Dr. Utpal Sut, IQAC Coordinator
3. Dr. Malina Basumatary, Coordinator of Teaching, learning & Evaluation committee.
4. Mrs. Bobita Bora, Member of Teaching, learning & Evaluation committee
5. Mrs. Manisha Rudra Tariang, Member of Teaching learning & Evaluation committee.
- 6.

Objective of the meeting: The objective of the meeting is to discuss about some pertinent issues regarding teaching, learning & evaluation. At the very outset, IQAC Coordinator extends welcome to all the members present in the meeting and states the objective of the meeting. He requests Dr. Nibedita Phukan, Principal and chairperson of IQAC to chair the meeting.

Chair the Meeting: Dr. Nibedita Phukan, Principal of the college chairs the meeting as per request of IQAC Coordinator and requests Dr. Sut to go with the agenda.

Item no (1): Teachers use of ICTs: IQAC coordinator informs the members that the college needs to record the classes taken by teachers of different departments using ICTs. He urges the members to make it sure that teachers use ICTs at their convenience in the class. He also states that there is the paucity of the ICT enable classroom in the college. Existing ICTs facilities may be used by the faculty members of different department in a routine basis. The members agree with the IQAC Coordinator.

Item no(2): Programme outcome & course outcome: IQAC coordinator states that programme outcome and course outcome of the different departments of the college should be specified and systematically arranged and should be uploaded in the college website. He requests Dr. Malina Basumatary to take necessary steps to do the same. Dr. Basumatary agrees with agrees with the IQAC Coordinator and assures to do the same with cooperation from her committee members.

Item no (3): Preparation of an annual report of the examination result: IQAC Coordinator informs that college should prepare the report on final examination result of 6th Semester students in a consolidated manner. He requests the members of the teaching, learning and Evaluation committee to take necessary arrangement for preparation of report on examination result in a recorded form. The members agree with the IQAC Coordinator.

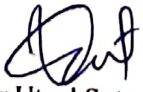
Resolution no (1): Resolved that ICT based classes be taken in smart room of the college in a routine basis by the departments of the college.


Resolution no (2): Resolved that programme outcome and course outcome of different departments be prepared by the committee of teaching, learning and evaluation.

Resolution no (3): Resolved that annual report of examination result be prepared by the committee of teaching, learning and evaluation with solid discussion with the IQAC Coordinator.

Opinion of the Chairperson: Dr. Nibedita Phukan, Principal chairperson of the IQAC presides over the meeting and is in opinion that resolution taken in the meeting be followed in a more phased manner and it should be taken seriously.

The meeting ends with vote of thanks from the chair.


Dr. Utpal Sut
IQAC Coordinator
MDKG College, Dibrugarh
Co-ordinator
IQAC
MDKG College
Dibrugarh


Dr. Nibedita Phukan
Principal and Chairperson of IQAC
MDKG College, Dibrugarh
Principal
Manohari Devi Kanol Girls' College
Dibrugarh

Action taken report of the IQAC meeting with coordinator and members of teaching, learning & evaluation held on 24th May at 12:30 PM

As per resolution no.1 of the meeting, all the Heads of the department are informed to take ICT based classes in smart room of the college in routine basis.

As per resolution no.2 of the meeting, Dr. Malina Basumatary, criterion coordinator of teaching, learning and evaluation has been informed to prepare the programme outcome and course outcome of 20 departments of the college.

As per resolution no. 3 of the meeting, the criterion coordinator of teaching, learning and evaluation has been informed to prepare the annual report of examination result of the college in discussion with IQAC coordinator of the college.



Dr. Utpal Sut

IQAC Coordinator

MDKG College, Dibrugarh
Co-ordinator
IQAC
MDKG College
Dibrugarh



Dr. Nibedita Phukan

Principal & Chairperson of IQAC

MDKG College, Dibrugarh

Principal
Manohari Devi Kanol Girls' College
DIBRUGARH

Objective: To discuss some pertinent issues related to research, innovation & extension.

Signatures of the members present:

1. Nibedita Phukan

Phukan
24/5/2023

2. Utpal Saha

Saha 24/5/2023

3. Shekhar Purkayastha

Purkayastha
24.05.23

4. Rizia B. Dasgupta

Dasgupta 24/5/2023

5. Sheemoya Bordoloi

Sheemoya
Bordoloi 24/5/23

6. Malina Basumatary

Basumatary
24/05/2023.

IQAC Meeting with Research, Innovation and Extension Committee

Date: 24th May, 2023

Time: 12:30 pm

Agenda of the Meeting:

1. Introduction by IQAC Coordinator
2. Chair the Meeting by the respected Principal Madam
3. Discussion on extension activities carried out in the neighborhood community
4. Discussion on UGC/ICSSR sponsored seminar
5. Discussion on collaboration
6. Opinion of Chairperson
7. Vote of thanks

Phukan
24/5/2023

IQAC meeting with the Coordinator and members of Research, Innovating & Extension Committee

Meeting Date: 24th May, 2023
Venue: office of the Principal
Time: 2:30 pm

An IQAC meeting with Research, Innovation and extension committee is held on 24th May, 2023 at the office of the Principal, MDKG College at 2:30 pm in presence of the following members

1. Dr. Nibedita Phukan, Principal & Chairperson of IQAC
2. Dr. Utpal Sut, IQAC Coordinator
3. Dr. Rizia Begum Laskar, Coordinator of Research, Innovation and extension committee.
4. Dr. Shekhar Purkayastha, member of Research, Innovation and extension committee
5. Dr. Malina Basumatary, Member of Research, Innovation and extension committee
6. Dr. Shremoyee Bordoloi, Member of Rsearch, Innovation and extension committee

At the outset, IQAC Coordinator extends welcome to all the members and states the objective of the meeting.

Objective of the meeting: The objective of the meeting is to discuss some pertinent issues related to research, innovation and extension.

Chair the Meeting: IQAC Coordinator requests Dr. Nibedita Phukan Principal of the college to preside our meeting. Dr. Phukan presides over meeting and requests Dr. Sut to go with the agenda.

Item No. (1): Discussion on extension activities carried out in the neighbourhood community: IQAC Coordinator places the issue of extension activities of the college towards the neighbouring community and also in the adopted village of the college. He states that extension activities carried out by the college needs to be documented in chronological order. Dr. Rizia Begum Laskar agrees with the IQAC Coordinator and mentions that NSS volunteers of the college and departments can go hand in hand to do extension activities for greater benefits of the neighbouring community including adopted village of the college. Other members agree with Dr. Sut and Dr. R. B. Laskar.

Item no (2): Discussion on UGC/ICSSR sponsored Seminar: IQAC coordinator raises the issue of UFC/ICSSR sponsored seminar that may be conducted by the college. He requests Dr. R. B. Laskar, coordinator of Research, innovation and extension committee of the college to take lead for organising UGC/ICSSR sponsored seminar in the college.


Item No (3): Discussion on collaboration: IQAC Coordinator informs the members that collaboration with industries is indispensable for career development of the students. Both internship and apprenticeship are essential for the students of science stream of the college. IQAC coordinator urges the members of the research, innovation and extension committee to take proper initiative to do MoU with industries for the benefit of the students. The members agree with IQAC Coordinator.

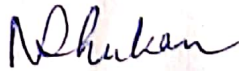
Resolution of the meeting:

1. Resolved that extension programme conducted in adopted village of the college be recorded with geo-tagged photographs by the IQAC Coordinator.
2. Resolved that research committee be entrusted to organise ICSSR sponsored seminar in the college.
3. Resolved that research committee be given the responsibility to do MoU with industries.

Opinion of Chairperson: Dr. Nibedita Phukan, chairperson of the IQAC presides over the meeting and states that the members of Research, Innovation and Extension committee should come forward to final solution of research related issues. Dr. Phukan lays emphasis on the implementation of meetings resolution.

At last, the Principal proposes vote of thanks to all present in the meeting for their presence and cooperation.


Dr. Utpal Sut
IQAC Coordinator
MDKG College, Dibrugarh
Coordinator
IQAC
MDKG College
Dibrugarh


Dr. Nibedita Phukan
Principal and Chairperson of IQAC
MDKG College, Dibrugarh
Principal
Manohari Devi Kanol Girls' College
Dibrugarh

Action report of IQAC meeting with the coordinator and members of Research, innovation and extension committee on 24th May at 2:30 pm

As per resolution no.1 of the meeting, IQAC coordinator has been informed to record the extension programme conducted in adopted village of the college with geo tagged photographs.

As per resolution no.2 of the meeting Dr. Rizia Begum Laskar has been entrusted to organize ICSSR sponsored seminar in the college with her members of Research, extension and innovation committee.

As per resolution no.3 of the meeting the coordinators and members of research, innovation and extension committee have been assigned the responsibility to do MoU with industries.



Dr. Utpal Sut

IQAC Coordinator

MDKG College, Dibrugarh

Co-ordinator
IQAC
MDKG College
Dibrugarh



Dr. Nibedita Phukan

Principal & Chairperson of IQAC

MDKG College, Dibrugarh

Principal
Manohar Devi Kanoi Girls' College
DIBRUGARH