

"Meeting with Environmental  
audit Committee on 2<sup>nd</sup> May, 2023.

Camlin Page  
Date 2/5/2023

Objectives of the meeting;

Discuss about the preparation for environmental audit of the college.

Signatures of members present;

1. Dr. Utpal Suf, IQAC Coordinator & Convener

2. Anita Sharma. Member.

3. Bhagyalakshi Baruah Member

4. Borvati Nath Senereh Member

A meeting of the IQAC Coordinator with the members of Environmental audit Committee was convened on 02/05/23 to discuss the the matters associated with conducting Environment Audit. The minutes and activities to be adopted for conducting the audit was extensively discussed in the meeting. The members informed the IQAC Coordinator about the initiatives undertaken. The formats of proposals of environment audit of different institutions were discussed. As a follow up, the Coordinator Dr. Utpal Suf divided the responsibilities required to be shouldered for the audit amongst the members. Accordingly, naming of the plants, photographic responsibility, drafting the proposal etc were divided among the committee members.