

IQAC MEETING WITH THE COMMITTEE OF STUDENT SUPPORT & PROGRESSION

DATE-10/05/2022

AGENDA OF THE MEETING

Time: 12Pm

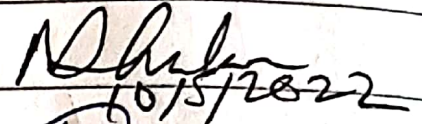
1. Introduction by IQAC Coordinator
2. Chair the meeting by the Principal Madam
3. Scholarships & free ships
4. Capacity building & skill enhancement initiatives
5. Guidance for competitive examination
6. Redressal of student grievances
7. Record of outgoing students
8. Student performance in sports/culture activities
9. Student representation
10. Participation of students in events/competition
11. Alumni Contribution
12. Speech from the chairperson
13. Vote of Thanks

Abhakar
10/5/2022

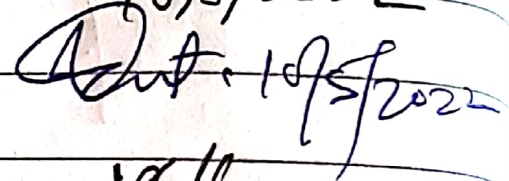
18AC meeting with the
committee of Student Support &
Progression.

Signatures of the members present!

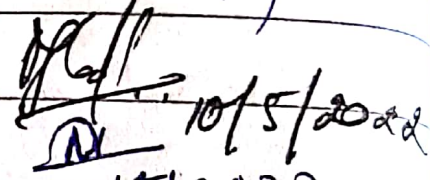
1. Nibedita Phukan


10/5/2022

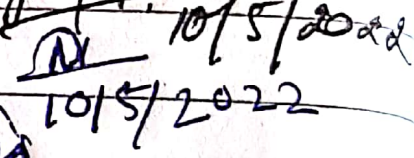
2. Altpal Seng


10/5/2022

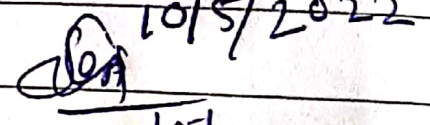
3. Dr. Mitali Sonowal


10/5/2022

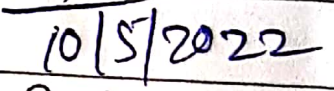
4. Manika Bora

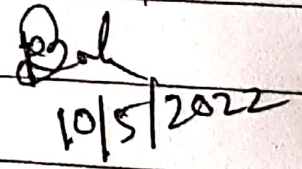

10/5/2022

5. Saagika Gogoi


10/5/2022

6. Dr. Punyapriya Borah


10/5/2022


10/5/2022

MEETING DATE: 10-05-2022

TIME: 12 P.M.

**IQAC MEETING WITH THE COMMITTEE OF STUDENT SUPPORT AND PROGRESSION
AGENDA OF THE MEETING:**

An IQAC meeting with the coordinator and members of **committee of student support and progression** was held on 10th May, 2022 at the office of the Principal of MDKG College. At the very outset Dr. Utpal Sut, IQAC Coordinator extended welcome to the members of the meeting and stated the objective of the meeting. The IQAC Coordinator requested Dr. Nibedita Phukan, Principal of MDKG College to chair the meeting. Dr. Phukan chaired the meeting and suggested Dr. Sut to go with the agenda.

Item no.1. Scholarship and freeships: IQAC Coordinator apprised the members about the scholarships and freeships availed by the students of the college. The members discussed about proper and regular maintenance all the scholarships records of the college, department wise maintenance all the scholarships separately in excel format is required and record of institutional freeships provided by the college to the students.

Item no.2. Soft skill and employment: IQAC Coordinator placed the issue of soft skill and employment before the members of the meeting. The members discussed about necessary programmes to be undertaken for the development of the students, programmes on soft skill, employment, ICT, communication skill etc., guidance for competitive exam like banking, civil services etc. workshops to be organized in collaboration with the different institute to prepare for the different competitive examinations.

Item no.3. Redressal of student grievances: IQAC Coordinator placed the issue of student grievances redressal mechanism. The members opined that conducting of awareness programmes, collection of data from students grievances cell may help to redress the students grievances.

Item no.4. Records of outgoing students: IQAC Coordinator brought notice to the members about the record keeping of outgoing students of the college. All the members opined that each and every department should maintain the progression and placement report of their departments and report should be maintained along with the supporting documents like I-card, admission receipt etc.

Item no.5. Students performances in sports/cultural activities: IQAC Coordinator placed the issue of students participation in sports and cultural activities within the state and outside the state. All the members opined that the record of students participation in different sports and cultural activities should be kept by the department.

Item no.6. Student representation: IQAC Coordinator informed the members about the record keeping of student representation in different cells and committees of the college. All the members opined that record of students representation in different cells and committees of the college should be kept by the cell/committee concerned.

Item no.7. Participation of students in events/competition: IQAC Coordinator requested the members to take a proper track of records of students participation in different events and competition in a systematic manner. All the members opined that such records may be kept by each and every department of the college.

Item no.8. Alumni contribution: IQAC Coordinator placed the issue of alumni contribution of the college and he stated that alumni of the college can contribute in a larger manner for the development of the college. All the members opined that alumni association of the college can play vital role in this regard.

After discussion, the members adopted the following resolution.

Resolution no.1. Resolved that placement and progression record be kept by each and every department of the college.

Meeting ended with vote of thanks from the chair.

Utpal Sut
11/5/2022

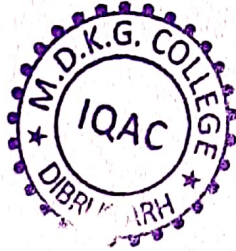
Dr.Utpal Sut
IQAC Coordinator
MDKG College
Dibrugarh

Co-ordinator
IQAC
MDKG College
Dibrugarh

Nibedita Phukan

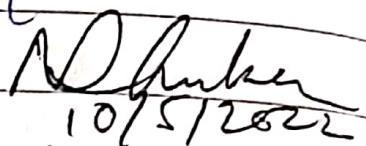
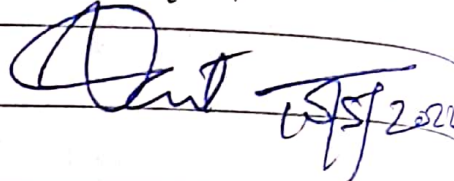
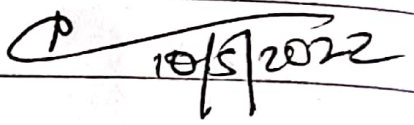
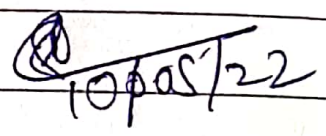
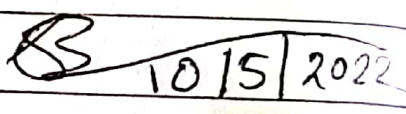
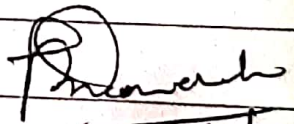
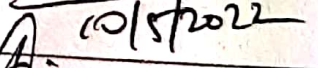
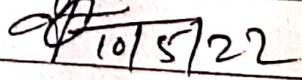
Dr.Nibedita Phukan
Principal and Chairperson of IQAC
MDKG College
Dibrugarh

Manohari Devi Kanol Giris' *General*
Dibrugarh



TOAC Meeting with The Committee of Governance, Leadership Management.

Signatures of members present:

1. Nibedita Phukan  10/5/2022
2. Utpal Sait  10/5/2022
3. Rupjib Das  10/5/2022
4. Sukanya B. Chelaha  10/05/22
5. Anusit Bhattacharjee  10/5/2022
6. Barali Nath Dowerah  10/5/2022
7. Uma Devi  10/5/2022
8. Lochit Sribha Das  10/5/22

IQAC MEETING WITH COMMITTEE OF GOVERNANCE, LEADERSHIP
MANAGEMENT

DATE: 10/05/2022

AGENDA OF THE MEETING

TIME: 1PM

1. Introduction by IQAC
2. Chair the meeting by the Principal Madam
3. The institutional strategies/Perspective plan
4. Implementation of e-governance in area of institutional operation
5. Welfare measures
6. Conducting of professional development / administrative programme
7. Performance appraisal
8. Speech from chairperson
9. Vote of Thanks

N. Dhawan
10/5/2022

MEETING DATE: 10-05-2022

TIME: 1 P.M.

IQAC MEETING WITH THE COMMITTEE OF GOVERNANCE, LEADERSHIP AND MANAGEMENT

An IQAC meeting with the coordinator and members of **committee of governance, leadership and management** was held on 10th May, 2022 at the office of the Principal of MDKG College. At the very outset Dr. Utpal Sut, IQAC Coordinator extended welcome to the members of the meeting and requested Dr. Nibedita Phukan, Principal of MDKG College to chair the meeting. Dr. Phukan chaired the meeting and suggested Dr. Sut to go with the agenda.

Item no.1. The Institutional strategies/perspective plan: IQAC Coordinator placed the issue of institutional development plan before the members of the meeting. The members discussed about the institutional strategies or perspective plan. The IQAC Coordinator opined that institutional strategies must be in line with institutional development plan.

Item no.2. Implementation of e-governance in area of institutional operation: IQAC Coordinator informed the members about e-governance areas of operation in the institution and the members discussed the issue.

Item no.3. Welfare measures: IQAC Coordinator informed that the college has already initiated the Sanchay and Rindan Samity for meeting up financial needs of both teaching and non-teaching staff of the college for the welfare of both teaching staff and non-teaching staff. All the members discussed the issue.

Item no.4. Conducting of professional development/administrative programme: IQAC Coordinator gave importance on holding of professional development in the college and all the members appreciated him.

Item no.5. Performance appraisal: IQAC Coordinator informed that performance appraisal of both teaching and non-teaching staff of the college is important for career advancement. The members discussed about the taking of performance appraisal of both teaching and non-teaching staff of the college.

After discussion members took the following resolution

Resolution No. 1. Resolved that performance appraisal be taken regularly under the supervision of IQAC of the college.

The meeting ended with vote of thanks from the chair.


Dr. Utpal Sut

IQAC Coordinator

MDKG College

Dibrugarh

Co-ordinator

IQAC

MDKG College

Dibrugarh



Dr. Nibedita Phukan

Principal and Chairperson of IQAC

MDKG College

Dibrugarh

Principal

Mandhari Devi Kanol Girls' College

Dibrugarh

