

# PEER TEAM REPORT

Manohari Devi Kanoi Girls' College

Dibrugarh - 786001

Assam

24<sup>th</sup>&25<sup>th</sup>September 2018

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL  
P. O. Box. No. 1075, Nagarbhavi, Bangalore – 560 072

NAAC FOR QUALITY AND EXCELLENCE IN HIGHER EDUCATION

**PEER TEAM REPORT ON  
INSTITUTIONAL ACCREDITATION OF  
MANOHARI DEVI KANOI GIRL'S COLLEGE  
Place :KadamoniPin:786001State:Dibrugarh, Assam**

<b>Section I: GENERAL</b>	<b>Information</b>
<b>1. Name &amp; Address of the Institution:</b>	Manohari Devi Kanoi Girl's College K.C. Gogoi Path, Kadamoni, Assam 786001
<b>2. Year of Establishment:</b>	1963
<b>3. Current Academic Activities at the Institution (Numbers):</b>	
• <b>Departments/ Centres:</b>	20
• <b>Programmes/ Courses offered:</b>	2
• <b>Permanent Faculty Members:</b>	42
• <b>Permanent Support Staff:</b>	18
• <b>Students:</b>	1540
<b>4. Three major features in the institutional Context (As perceived by the Peer Team):</b>	<ul style="list-style-type: none"> <li>• College situated in an Urban area catering exclusively to girl students.</li> <li>• 55-year-old College recognized by UGC under 2f and 12B</li> <li>• College conducts bachelor level Programmes in Arts and Science and is affiliated to the Dibrugarh University.</li> </ul>
<b>5. Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):</b>	24 and 25 <sup>th</sup> Sept, 2018
<b>6. Composition of the Peer Team which undertook the on- site visit:</b>	
<b>Chairman:</b>	Dr ( Mrs.) Anne Mary Fernandez Former Registrar University of Madras, Plot no. 30, 1 <sup>st</sup> cross Jammiya Nagar, Kovaipudur, Coimbatore 641042
<b>Member Co-ordinator :</b>	Prof. (Mrs.) Manjula Rana Professor and Head of the Department of Hindi, Hemwathi Nandan Bahugana Garhwal Central University) Hariniwas, Amrakunj Srinagar Garhwal-246174, Uttarakhand.
<b>Member :</b>	Prof.(Mrs.) Varinder Kaur Thind Former Principal Khalsa College for Women Ludhiana-141001 Punjab

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NAAC Co-ordinator	Dr. Ganesh Hegede Deputy Advisor NAAC
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**Section II: CRITERION WISE ANALYSIS**

Observations (Strengths and/or Weaknesses) on each qualitative metrics of the key indicator under the respective criterion (This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)

Criterion1-CurricularAspects (Key Indicator and Qualitative Metrics (Q <sub>1</sub> M) in CriterionI)	
<b>1.1.</b>	<b>Curricular Planning and Implementation :</b>
<b>1.1.</b> <b>1</b> <b>Q<sub>1</sub>M</b>	The institution ensures effective curriculum delivery through a well planned and documented process
<b>1.2</b>	<b>Academic Flexibility:</b>
<b>1.3</b>	<b>Curriculum Enrichment:</b>
<b>1.3.</b> <b>1</b> <b>Q<sub>1</sub>M</b>	Institution integrates cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum
<b>1.4</b>	<b>Feedback System:</b>

**Qualitative analysis of Criterion I (300 to 500 words)**

Manohari Devi Kanoi Girl's college is located in the heart of the town of Dibrugarh. It was established in 1963 and was one of the first exclusively girl's college to be commenced in the region. For the past 55 years it had been providing quality education at the undergraduate level in Humanities to the women of the region. Since 2016 it has commenced offering bachelor programmes in Science subjects as well. It operates from a compact campus in the city and is currently offering B.A programmes in 14 disciplines and BSc. programmes in 6 disciplines. The college has 1540 students, 42 well qualified permanent faculty and 18 permanent non-teaching staff. The college Principal and some 14 faculty members have been on the Board of study of the Dibrugarh University, one faculty serves on the college development council. The Principal and faculty ensure the relevance of the curriculum by suggesting and incorporating feedback from students and stakeholders. The transaction of curriculum is systematically planned through Principal level and Department level meetings, equitable distribution of work load, setting up of time-tables and periodic monitoring of time schedules and planned activities. Where ever essential extra classes are scheduled, guest lectures and field trips, study tours etc are also incorporated in the annual academic plan. The affiliating university is yet to implement the Choice Based Credit System and the college has also not offered any certificate programmes of its own, hence students have no flexibility in choosing options within the given curriculum. Cross cutting issues of significance such as gender studies, environmental sustainability, human values and professional ethics are integrated into the curriculum and the students have exposure to the same within the context of their given syllabus. There are a number of clubs such as the Eco Club, The Career Counselling Cell, the Nutrition and Health Club, The gender sensitization and anti- sexual harassment Cell, the Anti Ragging cell, PTA and Alumni Association in addition to the NSS and NCC which organize a plethora of student and community related activities which provide scope for the all-round development of the students. Feedback on curriculum collected from stakeholders is analysed and the action taken is placed before the Governing body with suggestions for upgrading infrastructure to facilitate required changes.

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<b>Criterion 2 - Teaching-Learning and Evaluation (Key Indicator and Qualitative Metrics (QIM) in Criterion II)</b>	
<b>2.2</b>	<b>Catering to Student Diversity:</b>
2.2.1 QIM	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners
<b>2.3</b>	<b>Teaching-Learning Process:</b>
2.3.1 QIM	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences
2.3.4 QIM	Innovation and creativity in teaching-learning
<b>2.4</b>	<b>Teacher Profile and Quality:</b>
<b>2.5</b>	<b>Evaluation Process and Reforms:</b>
2.5.1 QIM	Reforms in Continuous Internal Evaluation (CIE) system at the institutional level
2.5.2 QIM	Mechanism of internal assessment is transparent and robust in terms of frequency and variety
2.5.3 QIM	Mechanism to deal with examination related grievances is transparent, time-bound and efficient
2.5.4 QIM	The institution adheres to the academic calendar for the conduct of CIE
<b>2.6</b>	<b>Student Performance and Learning Outcomes:</b>
2.6.1 QIM	Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed on website and communicated to teachers and students
2.6.2 QIM	Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution
<b>2.7</b>	<b>Student Satisfaction Survey:</b>

**Qualitative analysis of Criterion II (300 to 500 words)**

The College admits students following the guidelines laid down by the affiliating university and the State Government. Most of the students admitted with a few exceptions are from the state of Assam. The college enjoys a good demand ratio of its seats. Once admitted the students are given orientation regarding the curriculum and the infrastructure and the library conducts special sessions for the newly admitted familiarizing them to the effective use of the library. Many interactive sessions are held to understand the aspirations of the students and through these sessions the endowed and slow learners are identified. The bright students are guided with additional study material, reference books and e-resources, while the slow learners are given extra classes to help them come up to expected levels. The college also identifies potential drop outs and counsels them to help sort out their problems and help them continue their studies. Four skill development courses are offered by the college and the students are guided to choose courses in line with their inclination for employability or higher studies. The college has experienced, and qualified faculty and one faculty member has received an award for her contribution to Hindi Literature. Individual attention is given to students to the extent possible through a Mentor Mentee system in place. Faculty use ICT extensively and the teaching mode is participatory with many

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discussions, seminars, workshops, field studies, study tours and special guest lectures to help the students to be exposed to a variety of pedagogical experiences. The Semester system of the university entails 80% external and 20 % internal evaluation. While sessional internal tests are compulsory the teachers can choose from a variety of strategies like seminars, group presentations, assignments, Laboratory Work and practical sessions to evaluate students. Transparency in evaluation is ensured through access to evaluated answer sheets, display of marks on the notice board etc. there is also a timely grievance mechanism in place. Recently the college has begun using LMS through MOODLE on a trial basis and has done its internal assessments through MCQ's generated by the program. General and specific outcomes of all programmes in various disciplines are clearly stated and students are accordingly assessed using a variety of activities. The results of the college indicate good performance of students with several toppers and university rank holders. In two of the five years under review the college has bagged the topper position in humanities at the university level. The results of the college are uniformly better than that of the university.

**Criterion 3 - Research, Innovations and Extension  
(Key Indicator and Qualitative Metrics (Q<sub>M</sub>) in Criterion III)**

3.1	<i>Resource Mobilization for Research</i>
3.2	<i>Innovation Ecosystem</i>
3.2.1 Q <sub>M</sub>	Institution has created an eco system for innovations including Incubation centre and other initiatives for creation and transfer of knowledge
3.3	<i>Research Publications and Awards</i>
3.4	<i>Extension Activities</i>
3.4.1 Q <sub>M</sub>	Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years
3.5	<i>Collaborations:</i>

**Qualitative analysis of Criterion III (300 to 500 words)**

Being principally an undergraduate college providing instruction exclusively in humanities until 2016 the college has made impressive stride in research activities. During the last 5 years there have been seven minor projects undertaken by the faculty and the college has been able to generate more than 18.6lakhs in terms of funding for research activities. The institution through its research committee provides a conducive atmosphere for faculty to undertake publication and transfer of knowledge. Many faculty members have publications in UGC recognized journals and similarly many faculty have published books and chapters. The college has started its own research journal which was recognized by UGC. The Sanskrit department brings out a Journal viz Prachya once in two years. Faculty and students engage in activities that are socially relevant and build social responsibility and consciousness amidst students. Apart form the usual activities undertaken by NSS, NCC etc, most departments undertake extension activities in neighbourhood schools and nearby tea gardens, these comprise of outreach programs for English teaching, preparation of teaching aids for the schools, education on nutrition, public health and hygiene drives, involvement in 'Swachh Bharat' mission and efforts under the "Digital India Banner" to initiate a cashless city. The college is yet to develop collaborations and MoU's with industry and local institutions.

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<b>Criterion 4 – Infrastructure and Learning Resources (Key Indicator and Qualitative Metrics (Q<sub>i</sub>M) in Criterion IV)</b>	
<b>4.1</b>	<b>Physical Facilities:</b>
<b>4.1.1</b> Q <sub>i</sub> M	The institution has adequate facilities for teaching - learning viz., classrooms, laboratories, computing equipment, etc
<b>4.1.2</b> Q <sub>i</sub> M	The institution has adequate facilities for sports, games (indoor, outdoor, gymnasium, yoga centre etc.) and cultural activities
<b>4.2</b>	<b>Library as a Learning Resource:</b>
<b>4.2.1</b> Q <sub>i</sub> M	Library is automated using Integrated Library Management System (ILMS)
<b>4.2.2</b> Q <sub>i</sub> M	Collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment
<b>4.3</b>	<b>IT Infrastructure:</b>
<b>4.3.1</b> Q <sub>i</sub> M	Institution frequently updates its IT facilities including Wi-Fi
<b>4.4</b>	<b>Maintenance of Campus Infrastructure:</b>
<b>4.4.2</b> Q <sub>i</sub> M	There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Qualitative analysis of Criterion IV (300 to 500 words)**

The College is located in a compact campus in the centre of the city which make it accessible to the women students. There are 27 class rooms in the Art's block and 9 class rooms in the science block. Ten class rooms are technology enabled and facilitate the use of ICT. The campus has its own generators for uninterrupted power supply, the college has well equipped 8 laboratories for Botany, Zoology and Chemistry and has recently procured new apparatus for these labs. There is a central networking centre with audio-visual and multimedia facilities like LCD and laptops. Both the Arts and Science blocks have Wi-Fi access. The college is under CCTV surveillance. The auditorium and seminar hall and well equipped to conduct curricular and extra-curricular activities. The college has a mini gymnasium where the students and staff undertake fitness exercises. The Arts and Science blocks have one common room each for the girls. These common rooms are equipped with in-door recreational games. Each of the blocks have their own canteen and there are separate girls' hostels for the Arts and Science students. The college has well stocked library, which houses some rare books in Assamese literature, these books are well preserved. The library is partially automated and SOUL software is used for cataloguing and book circulation. The library has computers for browsing and it has access to 11 international e-journals and around 80409 e- books through N-LIST. In keeping with the needs of the digital age the college has 90 computers and 35 laptops. The college Computer centre is equipped with UPS, internet broadband and Video Conferencing facility. There is however a need to improve the student computer ratio and to enhance the broadband connectivity speed. Space constraints have also hindered the availability of an outdoor sports ground which is a lacuna. The college sets aside enough financial resources for the maintenance of the buildings and infrastructure. Various committees are designed the task of maintenance of different facets of the campus. Temporary staff is appointed to take care of the daily maintenance tasks.

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<b>Criterion 5 - Student Support and Progression</b> <b>(Key Indicator and Qualitative Metrics (Q<sub>1</sub>M) in Criterion V)</b>	
5.1	<b>Student Support</b>
5.2	<b>Student Progression</b>
5.3	<b>Student Participation and Activities:</b>
5.3.2 Q <sub>1</sub> M	Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution
5.4	<b>Alumni Engagement:</b>
5.4.1 Q <sub>1</sub> M	The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

**Qualitative analysis of Criterion V (300 to 500 words)**

Being a grant in aid college the fee structure is modest however, 40 % of students benefit from government scholarships and freships. The college also provides financial assistance to a few meritorious and financially handicapped students. The college conducts capability enhancement programmes in entrepreneurship awareness, guidance for competitive examinations, soft skill development and youth led sustainable development programmes. The competitive examination training centre benefits 14% of the students and a few students are successful annually in clearing competitive exams. The college has a democratically elected student council which participates actively in planning and executing various events such as annual college week celebrations, Teachers day, Puja and festivals and days of national importance. Student grievances are redressed through the Anti Sexual harassment cell, Anti ragging Cell and various other college level committees. The college has a very good pass percentage of students with various rank holders and distinctions. A few students benefit from campus placement activity around 46% of the students graduating continue their education at postgraduate level. There are many student cultural activities and the students are talented in music and folk culture. 3 students have won prizes in National and International Level sports and cultural events in the last five years. One student has gained international reputation through winning gold medal in kick boxing completion. The Student Union brings out the college annual magazine while at the department level hand written magazines and wall newspapers are brought out by students as a display of their creative talents. The college has an Alumni association which plays an active role in caring for the welfare of the students and providing feedback and counselling to them. It also plays an active part in community engagement activities. There are several high-profile Alumni who encourage students with prizes and cash awards for their achievements. The Alumni Association has initiated actions to get registered.

<b>Criterion 6 - Governance, Leadership and Management</b> <b>(Key Indicator and Qualitative Metrics (Q<sub>1</sub>M) in Criterion VI)</b>	
6.1	<b>Institutional Vision and Leadership:</b>
6.1.1 Q <sub>1</sub> M	The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution
6.1.2 Q <sub>1</sub> M	The institution practices decentralization and participative management
6.2	<b>Strategy Development and Deployment:</b>

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6.2.1 Q <sub>1</sub> M	Perspective/Strategic plan and deployment documents are available in the institution
6.2.2 Q <sub>1</sub> M	Organizational structure of the Institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism
6.2.4 Q <sub>1</sub> M	Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions
6.3	<b>Faculty Empowerment Strategies:</b>
6.3.1 Q <sub>1</sub> M	The institution has effective welfare measures for teaching and non-teaching staff
6.3.5 Q <sub>1</sub> M	Institution has Performance Appraisal System for teaching and non-teaching staff
6.4	<b>Financial Management and Resource Mobilization:</b>
6.4.1 Q <sub>1</sub> M	Institution conducts internal and external financial audits regularly
6.4.3 Q <sub>1</sub> M	Institutional strategies for mobilisation of funds and the optimal utilisation of resources
6.5	<b>Internal Quality Assurance System:</b>
6.5.1 Q <sub>1</sub> M	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes
6.5.2 Q <sub>1</sub> M	The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms
6.5.5 Q <sub>1</sub> M	Incremental improvements made during the preceding five years (in case of first cycle) Post accreditation quality initiatives (second and subsequent cycles)

**Qualitative analysis of Criterion VI (300 to 500 words)**

The College functions under the broad vision of providing access and intellectual growth along with empowerment of the women students of the region. The Governing body consisting of representatives of all stakeholder bodies is the apex policy formulating body of the college. The college Principal is the convenor of the Governing Body and functions as a liaison between the apex body and the college. The college is governed through a judicious application of state government and university guidelines with initiatives of its own based on its vision and mission.

The IQAC is well developed and plays a very crucial role in deciding matters concerning quality initiatives and matters pertaining to expansion and perspective plan implementation. The introduction of science programmes has been one such initiative suggested by the Peer Team in the second cycle of accreditation and implemented with the assistance of the IQAC. College level automation and digitalization of various functions such as admissions, administrative notifications, Public Finance Management, Cashless finance operations, student information management system, examinations and recently the introduction of MOODLE for teaching, learning and testing are commendable initiatives of the IQAC.

The college carries out its activities through various committees appointed by Principal and headed by faculty convenors. The Women's cells, Anti Sexual harassment committee, Anti Ragging committee handle most of the grievances of the students effectively. Various welfare measures are in place to empower the faculty and staff. The college provides on duty leave for faculty to attend workshops, seminars, symposiums

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and for presenting research papers. In the last five years more than 50% of the faculty have attended orientation and refresher programmes. The college also organizes workshops and symposiums for the benefit of faculty and staff. Faculty are also permitted to take on the role of resource persons in other institutions.

The performance of the faculty is monitored through both qualitative and quantitative feedback provided by students and stakeholders. The feedback is analysed and made a part of the annual faculty appraisal and confidential report.

The college receives its funding from UGC, RUSA and state government grants, in addition students' fees also contribute to the finances. The annual budget and the income and expenditure statement are subject to internal and external audits. Finances are well maintained, and transparency provided through cashless transactions.

Through the efforts of the IQAC stakeholders like the Alumni have been providing Legal Aid awareness programmes and various other socially relevant activities both by way of improving the social image of the college and by way of making the students more socially responsible and sensitive.

In the last five years progress has been made through the commencement of the Science Campus and girl's hostel. Research committee has been formed and the college has published its own UGC recognized research Journal. The use of ICT and the introduction of MOODLE for teaching, learning and testing is another commendable development. Extension activities with increased community intervention through stake holders and introduction of Language lab, computer centre are other significant developments.

**Criterion7-Institutional Values and Best Practices  
(Key Indicator and Qualitative Metrics (Q<sub>1</sub>M) in CriterionVII)**

**7.1 Institutional Values and Social Responsibilities:**

**Gender Equity**

- 7.1.2 Q<sub>1</sub>M Institution shows gender sensitivity in providing facilities such as:
- a) Safety and Security
  - b) Counselling
  - c) Common Room

**Environmental Consciousness and Sustainability**

- 7.1.5 Q<sub>1</sub>M Waste Management steps including:
- Solid waste management
  - Liquid waste management
  - E-waste management

- 7.1.6 Q<sub>1</sub>M Rain water harvesting structures and utilization in the campus

- 7.1.7 Q<sub>1</sub>M Green Practices
- Students, staff using
    - a) Bicycles
    - b) Public Transport
    - c) Pedestrian Friendly roads
  - Plastic-free campus
  - Paperless office
  - Green landscaping with trees and plants.

**Differently abled (Divyangjan) friendliness**

**Inclusion and Situatedness**

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<i>Human Values and Professional Ethics</i>	
7.1.1 8 Q1M	Institution organizes national festivals and birth / death anniversaries of the great Indian personalities.
7.1.1 9 Q1M	The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions
7.2	<i>Best Practices:</i>
7.2.1 Q1M	Describe at least two institutional best practices (as per NAAC format)
7.3	<i>Institutional Distinctiveness:</i>
7.3.1 Q1M	Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

**Qualitative analysis of Criterion VII (300 to 500 words)**

The institution being a Women's college has initiated several gender sensitization programmes including para legal aid services and human rights awareness to empower its students. The safety of the students is ensured through the installation of CCTV surveillance in the campus and hostels. The Women's Cell, Anti Sexual Harassment Cell and the Anti Ragging Cell ensure that all grievances of the students are addressed. Several talks and trainings on self-defence further fortifies the girls to be confident and brave. The college wall magazine UDDIPANA projects articles on gender equality.

With regard to energy conservation the college has replaced 51.4% of its bulbs by LED lights. Rainwater harvesting is not undertaken as there is abundant rainfall and groundwater resource in the Brahmaputra valley. Waste generated is segregated into solid, water and e-wastes and the same are disposed off effectively. The college has adopted a paperless campus approach by effectively using Management Information systems in the campus to avoid paper notifications.

As the campus is located in the heart of the city most of the students have access to public transportation. The Eco-club strives to create environmental awareness in the campus and the community. The campus is kept clean and the trees and vegetation are nurtured. The 'Swachh Bharat' Mission is taken seriously, and the message and efforts are initiated to keep the campus and the community clean.

To cater to the differently abled lifts, ramps and rest rooms have been specially designed. To help the visually impaired the service of scribe is provided. The college adheres to the Code of conduct rules of the government and the university and the same is published on its website. Human values and ethics are a part of the curriculum and in addition many guest lectures and programmes are conducted on topics such as culture, Science, human rights and cleanliness. Days of national importance and honouring of national hero's is undertaken through appropriate celebrations and observances.

The college has two best practises:

1. Establishing social bonding through community service.
2. Cleanliness activity and awareness creation by students.

Many programmes and activities of different clubs and stake holders including Alumni and Parents play an active role in the above two best practises.

The distinctiveness of the college is that it is one of the first women's college in the region to impart education in the Humanities for more than half a century. The college also has a very good reputation amidst the public of Dibrugarh.

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**Section III: OVERALL ANALYSIS based on Institutional Strengths, Weaknesses, Opportunities & Challenges (SWOC) (300 to 500 words)**

<p><b>Strength</b></p>	<ul style="list-style-type: none"> <li>• A well reputed Women's college in the region.</li> <li>• College has a good and progressing student enrolment ratio which vouches for its relevance and popularity.</li> <li>• Qualified and experienced faculty and staff</li> <li>• Good progress with respect to computerization and campus automation.</li> <li>• Excellent results</li> </ul>
<p><b>Weakness</b></p>	<ul style="list-style-type: none"> <li>• Limited campus space</li> <li>• Absence of Vocational programmes</li> <li>• Lack of playgrounds for outdoor sports.</li> <li>• Absences of collaboration with industry and local institutions.</li> </ul>
<p><b>Opportunities</b></p>	<ul style="list-style-type: none"> <li>• Scope for commencing post graduate programmes in humanities.</li> <li>• Scope for providing vocational education through career-oriented certificate and diploma programmes.</li> <li>• Scope for promoting local collaborations for internships and practical exposure of students.</li> <li>• Scope for starting a permanent competitive examination Centre</li> </ul>
<p><b>Challenges</b></p>	<ul style="list-style-type: none"> <li>• Frequent Bandhs and unannounced holiday's</li> <li>• Paucity of time for completing academic schedules.</li> <li>• Absence of Sports grounds for promoting athletics and tournaments.</li> <li>• Mobilization of resources for the Self -financing Science Programmes.</li> </ul>

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**Section IV: Recommendations for Quality Enhancement of the Institution**

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(It is not necessary to indicate all the ten bullets)

- The College may consider commencing career-oriented certificate and diploma programmes to provide vocational education to the students.
- The institution may acquire land to make available an outdoor sports complex.
- The commencement of foreign language courses and competitive examination training centers a regular feature may be considered.
- The existing various modules of campus automation software may be integrated to make a complete (start to end) integrated campus software management system.
- The college may launch its own compulsory computer education programme for all the students to enhance fulfilment of its vision and mission in the present times.
- Linkages with local industry and institutions may be considered to enhance internship and on the job training opportunities for students.
- More classrooms may be constructed to provide adequate space for all the 20 departments of the college.
- A permanent psychological counselling unit may be set up to provide professional services for the students.
- The existing computer student ratio and internet connectivity may be enhanced to permit complete usage of the campus software automation underway, especially the MOODLE facility.
- Space permitting a few postgraduate programmes may be introduced in the next phase.

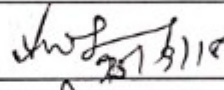
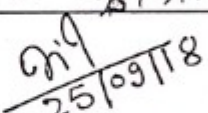
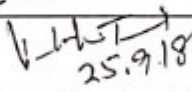
I have gone through the observations of the Peer Team as mentioned in this report.



Signature of the Head of the Institution  
Seal of the Institution

Principal  
Manohari Devi Kanoi Girls' College  
DIBRUGARH

Signatures of the Peer Team Members:

Sl. No	Name		Signature with date
1	Dr. (Mrs.) Anne Mary Fernandez	Chairperson	 25/9/18
2	Prof. Manjula Rana	Member Co-ordinator	 25/09/18
3	Prof. Virinder Kaur Tind	Member	 25.9.18
4	Dr. Ganesh Hegede	NAAC Co-ordinator	

Place: Dibrugarh

Date: 25.09.2018



## ACTUAL SCHEDULE OF NAAC PEER TEAM VISIT

DAY 0	23 <sup>RD</sup> SEPTEMBER - SUNDAY
7.30 PM to 8.30 PM	PEER TEAM Meeting at Place of Stay
Day 1	24 <sup>TH</sup> SEPTEMBER-MONDAY
9.00 AM – 9.30 AM	Presentation by the Principal
9.30 AM – 10.00 AM	Meeting with IQAC
10.00 AM – 11.30AM	Meeting with HoDs and all teachers in Conference Hall
	Presentations by: Assamese, Economics, Education, Geography, Hindi, Home Science, Sanskrit, Botany, Mathematics and Zoology
11.30 AM – 1.30 PM Parallel Session	Visit to departments: ARTS-Sociology, English, Political Science, History, Bengali, Philosophy
	Meeting with Research Committee, NCC & NSS (Presentation & Visit)
	Visit to departments: Statistics, Physics, Computer Science & Chemistry, Botany, Zoology
	<u>Visit to the Science and Arts Block</u>
	<ol style="list-style-type: none"> <li>1. Computer Lab + Mat Lab</li> <li>2. Wash Room facilities for differently abled</li> <li>3. Laboratories</li> <li>4. Smart Classrooms</li> <li>5. Library</li> <li>6. Common Room etc.</li> <li>7. Conference Hall</li> <li>8. Rest Room</li> <li>9. Elevator</li> <li>10. Ramp</li> <li>11. Canteen</li> <li>12. Seminar Hall and Videoconferencing</li> <li>13. Fire Safety arrangement</li> <li>14. Hostels</li> </ol>

*[Signature]*  
25/9/18

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25/9/18

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25.9.18

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Principal  
Mangal Devi K. Saha  
District



1.30 PM – 2.30 PM	Lunch Meet
2.30 PM – 3.00 PM	Visit to Library Common Room Mini Gymnasium Canteen Computer Lab English Language Lab
3.00 PM – 4.15 PM	Interaction with Students, Alumni & Parents Guardians in Auditorium Meeting with <ol style="list-style-type: none"> <li>1. Career Counselling Cell</li> <li>2. Anti Ragging Cell</li> <li>3. Grievance Redressal Cell</li> <li>4. Gender Sensitization &amp; Sexual Harassment Complaint Cell</li> </ol>
4.15 PM – 5.00 PM	Visit to Administrative Office
5.00 PM – 6.00 PM	Cultural Programme

25<sup>TH</sup> SEPTEMBER - TUESDAY

6.00 AM – 9.45 AM	Meeting with Cells & Committees <ol style="list-style-type: none"> <li>1. PTA</li> <li>2. Alumni Association</li> <li>3. Eco Club</li> <li>4. Women Cell</li> <li>5. Health &amp; Sanitation Club</li> </ol>
9.45 AM – 12.15 PM	Report writing, Checking Documentary evidences by Peer Team

Signature  
5/9/18

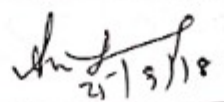

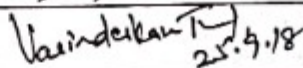
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25.9.18

Signature  
Principal  
11/9/18



15-1 PM	Discussion with the Principal & Coordinator
M-2 PM	Lunch
M-3 PM	Report writing by Peer Team
M-4 PM	Sharing the Report with the Principal
M-5 PM	Finalizing the Report by Peer Team
M-5.30 PM	Exit Meeting

**Signatures of the Peer Team Members:**

Name		Signature with date
Dr. (Mrs.) Anne Mary Fernandez	Chairperson	 25/5/18
Prof. Manjula Rana	Member Co-ordinator	 25/5/18
Prof. Virinder Kaur Tind	Member	 25.5.18
Dr. Ganesh Hegede	NAAC Co-ordinator	



**Signature of the Head of the Institution**  
Seal of the Institution

Principal  
Smt. Devi Kanoo Goyal  
L-100/101